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RG A No. 12015
12 March 2013

ADDENDUM NO. 1

STATE OF DELAWARE
Delaware State Parks
Bellevue State Park
Metal Horse Barn Roof Replacement
800 Carr Road
Wilmington, DE 19809

BIDS DUE:

Tuesday, March 26, 2013 at 3:00 p.m

LOCATION:

State of Delaware
Department of Natural Resources & Environmental Control
Division of Parks and Recreation
89 Kings Highway
Dover, Delaware 19901

NOTICE TO ALL BIDDERS

1.0 GENERAL NOTES:

- 1.1 Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents, and shall be attached to the Project Manual for this project.
- 1.2 The following items are intended to revise and clarify the Drawings and Project Manual, and shall be included by the Bidder in their proposal.
- 1.3 Bidders shall verify that their Sub-bidders are in full receipt of the information contained herein.
- 1.4 The pre-bid sign-in sheet is attached as a courtesy.
- 1.5 All addenda will be sent out via email. Contractors are encouraged to keep an eye on their email accounts during the bidding periods for such updates and are required to acknowledge receipt of all addenda on their bid form.

1.6 **PREBID MEETING:**

A Prebid Meeting was held on Monday, March 11, 2013 at 10:00 a.m. at the Project Site. The following items were reviewed:

- A. Project Description: A brief overview of the Project was discussed. Contractors were made aware that they will be working closely with the Vendor who currently occupies the building and runs Wellspring Farms.
- B. The building will be housing horses during the construction. As this is the case, the following restrictions are to be strictly adhered to:
 1. The horses will vacate the building each day prior to 8:00am, and shall return to the building each day at 4:00pm.
 2. The contractor may not begin work until all horses have vacated the building.
 3. The contractor must be off the site no later than 4:00 pm each day.
 4. The contractor may only remove as much of the existing roof structure as

State of Delaware – Department of Natural Resources & Environmental Control – Delaware State Parks
BELLEVUE STATE PARK METAL HORSE BARN – ROOF REPLACEMENT
ADDENDUM # 1

can be replaced each day. The building must be weather tight at the end of each work day.

- C. Parking – successful bidder shall be allowed one crew truck near the building. All other vehicles shall remain in the parking lot.
- D. Dumpsters – shall be allowed near the building, however the actual location of dumpster must be approved by owner and tenant prior to placement.
 - 1. Dumpsters MUST be placed and/or removed during the 8-4 work hours.
- E. Contractor shall provide a portable toilet.
- F. The Contractor's work force shall behave in an extremely professional manner while on-site.
 - 1. Limited noise, proper attire, cleanliness, etc. are a MUST
- G. A Project Superintendent is required to be on-site at all times. A 'road Superintendent' is not acceptable.
- H. Contractor is responsible for preservation of the work regardless of weather.
- I. Owner highly recommends each contractor contact their insurance carrier to request an 'equestrian rider' on the policy.
- J. Project Schedule: This project is intended to be awarded by April 30, 2013, with the substantial completion of June 10, 2012.
- K. Bid schedule is as follows:
 - 1. The bids are due by **3:00 p.m. on Tuesday, March 26, 2013.**
 - 2. Substitution requests will be received until **4:00 p.m. on March 17, 2013.** Instructions for requesting substitutions are very specific and are contained in the project manual. If the contractor does not follow the processes it is automatic grounds for rejection.
 - 3. Questions regarding the bid documents will be received until **4:00 p.m. on March 20, 2013.**
All questions **must** be submitted **in writing** (via email, addressed to bob@rgarchitects.net) to R G Architects. Neither R G Architects nor the Owner will receive or answer questions verbally.
 - 4. The last day for addenda to be issued, if required, shall be **March 22, 2013.**
- L. **An on-site walk through is scheduled for 10:00 – 12:00 on Monday, March 18, 2013. This will be the only time in which contractors may visit the site during the bid period.**
- M. The project will be constructed using the State of Delaware Prevailing wage rates. The current rates are attached to this addendum.
- N. Liquidated damages: Liquidated damages are not in this contract. However, a written contract is and all conditions of that contract will be enforced as spelled out in the contract documents.
- O. Substitutions: If a specification lists one product manufacturer "or equal", the contractor is obligated to submit for substitution prior to bid for that item. Follow specification section 01 25 00 'Substitution Procedures for detailed instructions on how to make the request.
- P. Please note: The General Contractor can be disqualified after the bid for listing a subcontractor who has documented poor performance on previous state projects. State of Delaware reserves the right to act as the law with regard to Title 29, and chapter 69. We recommend that ALL contractors familiarize themselves with the requirements of these laws prior to bidding on this project.

12015

State of Delaware – Department of Natural Resources & Environmental Control – Delaware State Parks

BELLEVUE STATE PARK METAL HORSE BARN – ROOF REPLACEMENT

ADDENDUM # 1

- Q. Subcontractors List: At the request and agreement of all contractors, “Roofing” will be added to the Subcontractors List. A revised Bid Form is attached to this Addendum No.1.

2.0 Revisions to the SPECIFICATIONS

- 2.1 REVISE Specification Section 00 41 13 Bid Form – “Roofing” was added to the subcontractors list. The entire Bid Form is included with this addendum.

3.0 Revisions to the DRAWINGS

- 3.1 None at this time.

4.0 QUESTIONS & ANSWERS

- 4.1 None at this time

5.0 ATTACHMENT LIST:

- 5.1 Bid Register
5.2 Pre-Bid Sign-in Sheet
5.3 Specification Section 00 41 13 – Bid Form

End of Addendum No. 1