



Contract No. NAT11123EM&Veval

Addendum to
Request For Proposals

To Provide:
*Professional Services for the
Evaluation, Measurement, & Verification of
Energy Efficiency and Demand Response Programs in Delaware*

Issued By:
Department of Natural Resources and Environmental Control
Division of Energy and Climate
1203 College Park Drive, Suite 101
Dover, DE 19904

The State of Delaware, Department of Natural Resources and Environmental Control seeks an “Evaluation, Measurement, & Verification Contractor” for the State of Delaware. This Request For Proposals is issued pursuant to 29 Del. C. §§ 6981 and 6982. This document presents the contract objectives, terms and conditions, specific deliverables, and the required format to submit a proposal.

SCHEDULE

Public Notice of RFP	August 18, 2011
Pre-Proposal Conference	September 8, 2011
Statement of Intent	September 12, 2011
Questions Submitted	September 12, 2011
Questions Answered	September 16, 2011
Deadline for Receipt of Proposals	September 26, 2011
Notification of Award	October 14, 2011

The State of Delaware, Department of Natural Resources and Environmental Control (“DNREC”) issues this addendum to the solicitation for Contract No. NAT11123EM&Veval. Following are corrections to the solicitation:

- Section 7.2 has been deleted,
- In Section 7.3.1, the DNREC website address was inadvertently omitted,
- In Section 7.9, the time for the pre-proposal conference has been changed from 10:00 a.m. to 2:00 p.m., and
- In Attachment 6, the time for the pre-proposal conference has been changed from 10:00 a.m. to 2:00 p.m. A request to indicate whether the bidder would be attending the pre-proposal conference in-person or via conference call was added.

Below are the corrected sections of the RFP.

7.2 Minimum Requirements

[Selection deleted]

7.3.1 Obtaining Copies of the RFP

This RFP is available in electronic form through the DNREC website at <http://www.dnrec.delaware.gov/energy/information/Pages/Evaluation.aspx> and the State of Delaware Procurement website at <http://www.bids.delaware.gov/> . Paper copies of this RFP will not be available.

7.9 Pre-Proposal Conference

DNREC will hold a Pre-Proposal Conference on September 8, 2011 at 2:00 p.m. at the Division of Climate and Energy’s Conference Room. A call-in number will be provided for those who cannot attend the conference in person. Bidders may provide questions in writing or email to be answered in the Pre-Proposal until September 8, 2011. DNREC’s response to each question will be compiled into one document listing questions and answers. DNREC will combine this completed question and answer document with the document produced from Section 7.8 and be sent to all persons and organizations who have submitted “Intent to Respond” forms and also post them on DNREC’s website at <http://www.dnrec.delaware.gov/energy/information/Pages/Evaluation.aspx> and the State’s Procurement website at <http://www.bids.delaware.gov/>.

Attachment 6: EM&V Contractor Bidder's Conference Form

The individual/organization named below intends to attend a pre-submission conference at 2:00 p.m. on September 8, 2011 at the Division of Climate and Energy's conference room located at 1203 College Park Drive, Suite 101, Dover, Delaware 19904 or at another designated location.

Individual/Organization Name: _____

Attendees: _____

Contact Name: _____

Title: _____

Contact Signature: _____

Date: _____

Submit via E-mail, Fax, or Mail to:

Bahareh van Boekhold
Department of Natural Recourse and Environmental Control
Division of Energy and Climate
1203 College Park Drive, Suite 101
Dover, DE 19904
Bahareh.vanBoekhold@state.de.us

Please RSVP by submitting this form before 4:30 p.m. on September 6, 2011. Please indicate if attending in-person or via conference call. A call-in number will be provided upon submission of this form.