



State of Delaware
Department of Natural Resources and Environmental Control
Delaware Division of Parks and Recreation
89 Kings Highway
Dover, Delaware 19901

ADDENDUM No. ONE

Project Name: Contractor Secondary Prequalification
Fort Delaware State Park Island Improvements

Project No.: FD-20

Date of Issue: December 6, 2018

Applications Due: Friday, January 4, 2019 at 2:00 PM
DNREC Division of Parks and Recreation
Richardson and Robbins Building
89 Kings Highway
Dover, DE 19901

Public Notice:

1. Contractor experience has been modified per the revised Public Notice.

Application for Contractor Supplemental Prequalification:

1. Contractor experience has been modified per the revised Application for Contractor Supplemental Prequalification.

Drawings:

1. Drawings 1 through 9 date 08/30/18 are issued with this Addendum. These drawings are for information only and do not indicate the entire scope of this project.

End of Addendum No. One

Enclosures

PUBLIC NOTICE

**Contractor Secondary Prequalification
for
DNREC Contract No. 2018-FD-100
Fort Delaware State Park
Fort Delaware Island Improvements
Revised December 4, 2018**

The Division of Parks and Recreation, DNREC, will be receiving Supplemental Prequalification applications for **DNREC Contract No. 2018-FD-100** in the Office of Preservation, Planning and Development, Division of Parks and Recreation, DNREC, Richardson and Rollins Building, 89 Kings Highway, Dover, DE 19901 until **2:00 PM on Friday, January 4, 2019**. This project is anticipated to be advertised for bids in December 2018.

Office of Management and Budget, Division of Facilities Management (OMB/DFM) Annual Prequalification is a prerequisite to submitting the Supplemental Prequalification. Applications for Annual Prequalification can be submitted to OMB/DFM concurrently when the Supplemental Prequalification is submitted to the Division of Parks and Recreation.

Project Scope:

DNREC, Division of Parks and Recreation, Delaware State Parks is planning the following improvements at Pea Patch Island:

- Widening and improving the existing tramway from the pier to the Fort.
- The existing trails on the Island will be improved.
- A pre-purchased 30x60 pavilion is to be shipped to the Island and erected.
- Demolition of existing heronry viewing platform and construction of new heronry viewing platform.
- Transporting owner purchased materials and vehicles to and from the Island. Allow for ten (10) trips. These trips are to include loading and unloading of the barge.
- Mobilization is anticipated to start September 2019.

To prequalify as a contractor/subcontractor for this project, contractor must be able to show three (3) similar size trail projects and two (2) water access projects. The contractor must be able to certify that personnel /project managers of these projects are still with the company. The State is looking for experience with this specific type work. The successful bid contractor must provide water access via barge and passenger boat.

As authorized by 29 *Del. C.* § 6962(c), in order to submit a bid on this project, contractors must be prequalified in the classification listed below on an annual basis AND provide certified responses to the Supplemental Request for Information specific to this project. However, certain other conditions as they relate to Maximum Contract Dollar Value may apply. Please see the full text of the Prequalification Regulations at <http://dfm.delaware.gov/prequal/>.

**CONTRACTOR
CLASSIFICATION**

**MAXIMUM CONTRACT
DOLLAR VALUE**

SITEWORK

\$1,500,000

Please note that all other subcontractor categories do not require prequalification in order to participate in the bidding process.

Contractors must submit applications for any required Annual Prequalification and responses to the Supplemental Request for Information for this project by **2:00 PM on Friday, January 4, 2019**. Only those contractors prequalified on an Annual basis and who have submitted certified responses to the Supplemental Request for

Information will be allowed to submit bids. Those Contractors with an up-to-date Annual prequalification need only submit their Supplemental Application and re-affirm that the responses to its most recent Annual Prequalification application remain true and accurate in all respects. DFM hereby provides notice that it intends to investigate and verify each contractor's responses as authorized by 29 *Del. C.* § 6962(c)(4). In addition to any other rights or remedies at law or equity, DFM reserves the right to deny prequalification or otherwise disqualify any vendor who fails to accurately and truthfully respond in its application or responses to the Supplemental Information Request. *See* 29 *Del. C.* § 6962(c)(6).

The final prequalified Contractor Registry for this project will be posted at <http://dfm.delaware.gov/prequal/> . Only those Contractors listed on the registry for this project will be permitted to submit a bid.

For information on Annual Prequalification and the Supplemental Request for Information procedures, or to apply for Annual and Supplemental Prequalification, visit the Division of Facilities Management website at: <http://dfm.delaware.gov/prequal/> or call (302) 739-5644.

Annual and Supplemental Prequalification Applications shall be addressed to the Office of Preservation, Planning and Development, Division of Parks and Recreation, DNREC, Richardson and Rollins Building, 89 Kings Highway, Dover, DE 19901. The outer envelope shall clearly indicate: **"DNREC CONTRACT NO. 2018-FD-100 – FORT DELAWARE STATE PARK – FORT DELAWARE ISLAND IMPROVEMENTS SUPPLEMENTAL PREQUALIFICATION"**.

Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit prequalification on this contract and will not be subject to discrimination on the basis of race, creed, color, sexual orientation, gender identity or national origin.

END OF PUBLIC NOTICE

**Office of Planning Preservation and Development
Division of Parks and Recreation, DNREC**

Application for Contractor Supplemental Prequalification

Project: Fort Delaware Island Improvements 2018-FD-100

**Part I:
General Information**

Submitted by: _____

Address: _____

Principal Office Location: _____

Phone Number: _____

Fax Number: _____

E-Mail Address: _____

Website Address: _____

Delaware Business License Number: _____

Federal E.I. Number: _____

Have there been any material changes in your organization since you submitted an application for annual prequalification:

No ☐ Yes ☐ (please explain)

Material changes include, but are not limited to:

- Change in financial ability to perform a public works contract;
- Change in experience to undertake a public works contract;
- Failure to perform on prior public or private construction contracts;
- Breach of contract that indicates your firm may not be capable of performing the work or completing a large public works contract;
- Criminal convictions for fraud, misrepresentation or theft related to contract procurement;
- Debarment or suspension by any government agency that indicates your firm may not be capable of performing the work or completing a large public works contract;
- Revocation or suspension of license that indicate your firm may not be capable of performing the work or completing a large public works contract; or
- Bankruptcy proceedings that indicate your firm may not be capable of performing the work or completing a large public works contract.

Prequalification may be denied for any of the above reasons or other reasons as deemed appropriate by the Department. Also, failure to provide complete and accurate prequalification information as requested by the Department, or failure to report material changes which could adversely affect the prequalification within ten days of change, may be grounds for denial of prequalification.

Forward supplemental prequalification for Contract No. 2018-FD-100 Fort Delaware State Park Fort Delaware Island Improvements to the **Office of Preservation, Planning and Development, Division of Parks and Recreation, DNREC, Richardson and Rollins Building, 89 Kings Highway, Dover, DE 19901** until 2:00 PM on Friday, January 4, 2019.

Part II:
Contractor Supplemental Prequalification
Project: Fort Delaware Island Improvements 2018-FD-100

Classification

Estimated Contract Amount

Sitework

\$1,500,000

Note: Project is located on Pea Patch Island in the Delaware River adjacent to Delaware City, DE. The scope of work includes widening the existing tramway from the pier to the Fort Delaware, improving existing trails, transporting and installation of new 30x60 pavilion and improvements/replacement to the heronry lookout. The Owner's vehicles (trucks, boats and ATV's) and equipment shall not be used including the existing crane at the pier.

To prequalify as a contractor/subcontractor for this project, contractor must be able to show three (3) similar size trail projects and two (2) water access projects. The contractor must be able to certify that personnel /project managers of these projects are still with the company. The State is looking for experience with this specific type work. The successful bid contractor must provide water access via barge and passenger boat. Include the following required information with your documentation.

1. Document contractor experience with at least **three (3) similar size trail projects and two (2) water access projects** acting as the **Site Contractor**.

List five (5) projects that you have completed as **Site Contractor** years that are similar in size and complexity of this project. Provide the following information:

Trail Project #1:

Project Name: _____

Project Location: _____

Brief Project Scope: _____

Architect/Engineer of Record: _____

Reference: _____

Reference Company, _____

Address and PH. No.

Contract Amount:

Date Completed:

Trail Project #2:

Project Name:

Project Location:

Brief Project Scope:

Architect/Engineer of Record:

Reference:

Reference Company,

Address and PH. No.

Contract Amount:

Date Completed:

Trail Project #3:

Project Name:

Project Location:

Brief Project Scope:

Architect/Engineer of Record:

Reference:

Reference Company,

Address and PH. No.

Contract Amount:

Date Completed:

Water Access Project #1:

Project Name:

Project Location:

Brief Project Scope:

Architect/Engineer of Record:

Reference:

Reference Company,

Address and PH. No.

Contract Amount:

Date Completed:

Water Access Project #2:

Project Name: _____

Project Location: _____

Brief Project Scope: _____

Architect/Engineer of Record: _____

Reference: _____

Reference Company, _____

Address and PH. No. _____

Contract Amount: _____

Date Completed: _____

To be considered for this project, the contractor must abide to the following:

Contractor Qualifications:

Successful contractor is required to maintain a full-time supervisor/foreman who is on the job-site at all times while work is taking place on the site. Foreman must have a minimum of five (5) years' experience with projects similar in size and scope.

This qualification statement must be signed by an officer/owner of the company.

By: _____
(Printed Name)

(Title)

(Authorized Signature)

Date: _____