

RFP NAT-18002-WW_DW_ASSESS Questions & Responses

Section	Paragraph	Page	Text of Passage in Question	Question	Response
Section I: Overview	N/A	N/A	General question	Our company is in the process of reviewing the RFP as named above and I was wondering if the wastewater systems infrastructure needs database is available for review? This will help us to determine the most cost-effective way to serve the state of Delaware.	The existing Access database of needs and GIS data will be provided to the vendor awarded the contract.
Section I: Overview	C - 2	13	For award under 29 Del. C. § 6982(a), pricing shall not be solicited for comparison of vendors. The agency may require the firm receiving the award to execute a truth-in-negotiation certificate stating the wage rates and other factual unit costs supporting the compensation are accurate, complete and current at the time of contracting.	The proposal references costs throughout yet Paragraph C. 2. Proposal Selection Criteria on page 13 states “For award under 29 Del. C. 6982 (a), pricing shall not be solicited for comparison of vendors.” What pricing data, if any, is required with submission of the proposals?	No pricing data is required with the proposal. Pricing is not part of the scoring criteria. Price will be negotiated with the highest ranking candidate after selection process has been completed.
Section V: Contract Terms and Conditions	8 1.	20	The Vendor will provide a warranty that the deliverables provided pursuant to the contract will function as designed for a period of no less than one (1) year from the date of system acceptance. The warranty shall require the Vendor correct, at its own expense, the setup, configuration, customizations or modifications so that it functions according to the State’s requirements.	Paragraph I. Warranty on page 20 states that a warranty shall be provided on a functioning deliverable for a period of one year. This appears to be more geared toward a construction contractor. Please verify this paragraphs applicability to this RFP.	The warranty would only apply to any electronic files (i.e. shapefiles, databases) submitted to the State.

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Section VII: Attachments	Important Note / Required Reporting	30	In accordance with Executive Order 44, the State of Delaware is committed to supporting its diverse business industry and population. The successful Vendor will be required to accurately report on the participation by Diversity Suppliers which includes: minority (MBE), woman (WBE), veteran owned business (VOBE), or service disabled veteran owned business (SDVOBE) under this awarded contract. The reported data elements shall include but not be limited to; name of state contract/project, the name of the Diversity Supplier, Diversity Supplier contact information (phone, email), type of product or service provided by the Diversity Supplier and any minority, women, veteran, or service disabled veteran certifications for the subcontractor (State OSD certification, Minority Supplier Development Council, Women's Business Enterprise Council, VetBiz.gov). The format used for Subcontracting 2nd Tier report is shown as in Attachment 8.	Required Reporting on page 30 makes reference to MBE/WBE participation for this RFP. Has either a percentage goal or requirement been established for this contract?	The goals for DNREC have been approved as of September 15, 2015 and are effective for three years through September 30, 2018. They are as follows: MBEGOAL(%) Services 0.62%; WBEGOAL(%) Services 0.92%.
Section VII: Attachments	Appendix A - Paragraph number: 2 & 3	40	2. The remaining vendor proposal package shall identify how the vendor proposes meeting the contract requirements and shall include pricing. Vendors are encouraged to review the Evaluation criteria identified to see how the proposals will be scored and verify that the response has sufficient documentation to support each criteria listed. 3. Pricing as identified in the solicitation	Items 2 & 3 reference that pricing (as identified in the solicitation) should be included. What is specifically requested for pricing and how should we submit pricing information? Is there a pricing form that should be used?	No pricing data is required with the proposal. Pricing is not part of the scoring criteria. Price will be negotiated with the highest ranking candidate after selection process has been completed.

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Section VII: Attachments	Appendix B – Scope A – Task 1 – paragraph 2.a.v.	42	<p>2. Verify, obtain, and update wastewater systems infrastructure data; identify wastewater system hydraulic and treatment capacity; assess infrastructure capacity to meet current and future hydraulic and treatment requirements and estimate current and future financing needs through 2023 including the following:</p> <p>a. 2018 – 2023 Needs Assessment Survey: use existing information and data from TASK I, part 1, as a baseline for a survey instrument to verify, obtain, and update existing wastewater infrastructure information and planned infrastructure improvements for all municipalities, and 2 private wastewater utilities. The updated information and data should cover calendar years 2018 through 2023.</p> <p>Wastewater infrastructure updates for new, existing, modified and planned facilities shall include:</p> <p>v. Stormwater management systems regulated or to be regulated under an MS4 permit</p>	<p>Can you elaborate on DNREC’s expectations for this part of the scope? Has it been determined if there are MS4 municipalities that do not also have wastewater utilities? If there are, how would the information be presented (by municipality or by function (wastewater / MS4)? Will the information being solicited mostly address operational issues, construction (such as the installation of new or retrofitted BMPs), or both? If MS4 communities (particularly new ones) have not yet prepared budgets for their compliance efforts, will the consultant be expected to do so?</p>	<p>The existing MS4 entities are: 1) New Castle County/DelDOT and Wilmington– Phase I, 2) City of Dover – Phase II, 3) City of Newark – Phase II, 4) Town of Middletown – Phase II, 5) Kent County DelDOT – Phase II. The information should be presented by municipality, and by county. The information should primarily document an inventory of MS4 assets and future capital needs. O&M costs should be identified as well. As far as new communities, is it anticipated that the following municipalities will be added to the Phase II list: Seaford, Laurel, Smyrna, Camden, Sussex County DelDOT. Newly identified MS4s spend most of their first permit term establishing their programs and coming up with TMDL Plans. After that they will be investing additional resources in stormwater BMPs, stormwater management, and implementation of their Water Quality Improvement Plans. Costs related to implementation should be identified.</p>

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Section VII: Attachments	Appendix B - Paragraph number: Task II	43	TASK II. Use survey data and interview information from TASK 1 to update existing GIS data (from 2011-2016 Wastewater Needs Assessment) that can be overlaid onto shapefiles of wastewater service areas and other geospatial data to assist with data analysis, interpretation, and report development and writing. This data must be based on, and compatible with, the existing state GIS base map provided as The Delaware Geospatial Data Framework (See http://stateplanning.delaware.gov/dgdc/). In addition, overlay the underserved communities listed in Appendix C onto shapefiles of wastewater service areas and other geospatial data to assist with data analysis, interpretation, and report development and writing.	For the referenced GIS data, can DNREC please provide a list of the data elements and attributes related to the source data for the state's ESRI based GIS system?	The GIS data involved in the assessment is shapefiles of existing infrastructure such as force mains, sanitary sewer systems, and water transmission systems. Also, service area maps for wastewater and drinking water service areas will be updated. All existing data will be provided to the vendor awarded the contract.
Section VII: Attachments	Appendix B – Scope A – Wastewater Facilities and Service Areas and Scope B – Assessment of Drinking Water Facilities and Service Areas	41-47	General question	Does DNREC anticipate that the consultant will simply report findings based on the interviews, document and records reviews, etc., or also need to develop some data. In other words, if a given community has not developed a 5-year CIP, for example, would the consultant state that information for that community was not available or would the consultant be expected to prepare estimates at some level of detail?	The vendor awarded the contract should use the survey instrument and schedule meetings with municipalities to develop the needs should a CIP not be available.

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Section VII: Attachments	Appendix B - Paragraph number: Task II	47	TASK II. Use survey data and interview information from TASK 1 to update existing GIS data that can be overlaid onto shapefiles of drinking water service areas and other geospatial data to assist with data analysis, interpretation, and report development and writing. This data must be based on, and compatible with, the existing state GIS base map provided as The Delaware Geospatial Data Framework (See http://stateplanning.delaware.gov/dgdc/). In addition, overlay the underserved communities listed in Appendix C onto shapefiles of drinking water service areas and other geospatial data to assist with data analysis, interpretation, and report development and writing.	For the referenced GIS data, can DNREC please provide a list of the data elements and attributes related to the source data for the state's ESRI based GIS system?	The GIS data involved in the assessment is shapefiles of existing infrastructure such as force mains, sanitary sewer systems, and water transmission systems. Also, service area maps for wastewater and drinking water service areas will be updated. All existing data will be provided to the vendor awarded the contract.