



State of Delaware
Department of Natural Resources and Environmental Control
Delaware Division of Parks and Recreation
89 Kings Highway
Dover, Delaware 19901

October 10, 2017

Linda Wilson
L. Wilson Masonry, Inc.
78 Pond View Lane
Harrington, Delaware, 19952

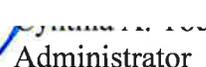
**Re: Fork Branch Nature Trail
Fork Branch Nature Preserve Contract No. 2017-FBNP-01**

Dear Mrs. Wilson:

Attached are the signed contract agreement and the approved State of Delaware purchase order number: 0000400411 for the above referenced project.

You are hereby authorized to proceed in accordance with the specifications. A member of the Park Staff will contact you shortly to schedule the pre-construction meeting at which time the actual start date will be determined.

Please contact this office at 302-739-9231 should you require additional information.
Redacted - Original on File


Administrator
Office of Design and Development

Enclosed: Signed Contract Agreement
PO No. 0000400411
CC Julio Seneus



AIA® Document A101™ – 2007

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the Fourteenth day of September in the year Two Thousand Seventeen
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

State of Delaware, DNREC, Division of Parks and Recreation
89 Kings Highway
Dover, Delaware 19901
Tel: 302-739-9231

and the Contractor:
(Name, legal status, address and other information)

L. Wilson Masonry, Inc.
78 Pond View Lane
Harrington, Delaware, 19952
Tel: 302-398-8240

for the following Project:
(Name, location and detailed description)

New Trail System
Fork Branch Nature Preserve
Kenton Road, Dover Delaware

The Architect:
(Name, legal status, address and other information)

State of Delaware, DNREC, Division of Parks and Recreation
89 Kings Highway
Dover, Delaware, 19901
Tel: 302-739-9231

The Owner and Contractor agree as follows.
See Attachment "A" for further details.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™-2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

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User Notes:

(3B9ADA2B)

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS
- 10 INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be the date of this Agreement unless a different date is stated below or provision is made for the date to be fixed in a notice to proceed issued by the Owner.

(Insert the date of commencement if it differs from the date of this Agreement or, if applicable, state that the date will be fixed in a notice to proceed.)

The date of commencement will be fixed in the Notice to Proceed.

If, prior to the commencement of the Work, the Owner requires time to file mortgages and other security interests, the Owner's time requirement shall be as follows:

N/A

§ 3.2 The Contract Time shall be measured from the date of commencement.

§ 3.3 The Contractor shall achieve Substantial Completion of the entire Work not later than One Hundred and Twenty (120) days from the date of commencement, or as follows:

(Insert number of calendar days. Alternatively, a calendar date may be used when coordinated with the date of commencement. If appropriate, insert requirements for earlier Substantial Completion of certain portions of the Work.)

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Portion of Work

Substantial Completion Date

, subject to adjustments of this Contract Time as provided in the Contract Documents.
(Insert provisions, if any, for liquidated damages relating to failure to achieve Substantial Completion on time or for bonus payments for early completion of the Work.)

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor’s performance of the Contract. The Contract Sum shall be **Four Hundred Thirty-Eight Thousand, Two Hundred Dollars and 00/100 Cents (\$438,200.00)**, subject to additions and deductions as provided in the Contract Documents.

§ 4.2 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:
(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

Lump Sum Base Bid

§ 4.3 Unit prices, if any:
(Identify and state the unit price; state quantity limitations, if any, to which the unit price will be applicable.

Item	Units and Limitations	Price Per Unit (\$0.00)	
		Add	Deduct
Unit Price No.1: 100 LF Silt Fence	Linear Foot	\$400.00	\$250.00
Unit Price No.2: Helical Anchor-Type 1 (1 helix) LF	Linear Foot	\$ 44.75	\$ 30.00

§ 4.4 Allowances included in the Contract Sum, if any:
(Identify allowance and state exclusions, if any, from the allowance price.)

Item	Price
N/A	

ARTICLE 5 PAYMENTS

§ 5.1 PROGRESS PAYMENTS

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that a valid Application for Payment is received by the Architect meets all requirements of the Contract. Payment shall be made by the Owner no later than 30 days after the Owner receives the valid Application for Payment.
(Federal, state or local laws may require payment within a certain period of time.)

Init.

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of Five percent (5 %). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201™-2007, General Conditions of the Contract for Construction;
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of Five percent (5 %);
- .3 Subtract the aggregate of previous payments made by the Owner; and
- .4 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201-2007.

§ 5.1.7 The progress payment amount determined in accordance with Section 5.1.6 shall be further modified under the following circumstances:

- .1 Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to the full amount of the Contract Sum, less such amounts as the Architect shall determine for incomplete Work, retainage applicable to such work and unsettled claims; and
(Section 9.8.5 of AIA Document A201-2007 requires release of applicable retainage upon Substantial Completion of Work with consent of surety, if any.)
- .2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of AIA Document A201-2007.

§ 5.1.8 Reduction or limitation of retainage, if any, shall be as follows:

(If it is intended, prior to Substantial Completion of the entire Work, to reduce or limit the retainage resulting from the percentages inserted in Sections 5.1.6.1 and 5.1.6.2 above, and this is not explained elsewhere in the Contract Documents, insert here provisions for such reduction or limitation.)

N/A

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 FINAL PAYMENT

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201-2007, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 INITIAL DECISION MAKER

The Architect will serve as Initial Decision Maker pursuant to Section 15.2 of AIA Document A201–2007, unless the parties appoint below another individual, not a party to this Agreement, to serve as Initial Decision Maker. *(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)*

§ 6.2 BINDING DISPUTE RESOLUTION

For any Claim subject to, but not resolved by, mediation pursuant to Section 15.3 of AIA Document A201–2007, the method of binding dispute resolution shall be as follows: *(Check the appropriate box. If the Owner and Contractor do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.)*

Arbitration pursuant to Section 15.4 of AIA Document A201–2007

Litigation in a court of competent jurisdiction

Other *(Specify) Any remedies available in law or in equity*

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2007.

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2007.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2007 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

Payment are due 30 days after receipt of a valid Application for Payment. After that 30 day period, interest may be charged at the rate of one percent (1%) per month not to exceed twelve percent (12%) per annum. %

§ 8.3 The Owner’s representative:

(Name, address and other information)

Cynthia Todd, RLA
State of Delaware -DNREC
Division of Parks and Recreation
89 Kings Highway
Dover, Delaware, 19901
Tel: 302-739-9231

§ 8.4 The Contractor’s representative:

Init.

(Name, address and other information)

Linda Wilson, President
L. Wilson Masonry, Inc.
78 Pond View Lane
Harrington, Delaware, 19952
Tel: 302-398-8240

§ 8.5 Neither the Owner's nor the Contractor's representative shall be changed without ten days written notice to the other party.

§ 8.6 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 The Contract Documents, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

§ 9.1.1 The Agreement is this executed AIA Document A101-2007, Standard Form of Agreement Between Owner and Contractor.

§ 9.1.2 The General Conditions are AIA Document A201-2007, General Conditions of the Contract for Construction.

§ 9.1.3 The Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
Project Manual	Section 007313	8 August 2017	12
	Supplementary General Conditions		
	Section 008113 General Requirements	8 August 2017	16
	Section 007313 General Conditions	8 August 2017	2

§ 9.1.4 The Specifications:

(Either list the Specifications here or refer to an exhibit attached to this Agreement.)

Refer to Attachment "A"

Section	Title	Date	Pages
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§ 9.1.5 The Drawings:

(Either list the Drawings here or refer to an exhibit attached to this Agreement.)

Number	Title	Date
G-01	Cover Sheet	8 August 2017
G-02	General Notes, Abbreviations & Symbols	8 August 2017
C-01	Proposed Trail System	8 August 2017
C-02	Site Plan	8 August 2017
C-03	Trail & Parking Lot Sections and Details	8 August 2017
C-04 - C-08	Site Alignment & Grading	8 August 2017
C-09 - C-10	Boardwalk Plan	8 August 2017

Init.

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§ 9.1.6 The Addenda, if any:

Number	Date	Pages
Addendum No. 1	21 August 2017	49
Addendum No.2	31 August 2017	16
Addendum No. 3	5 September 2017	16

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 9.

§ 9.1.7 Additional documents, if any, forming part of the Contract Documents:

- .1 AIA Document E201™-2007, Digital Data Protocol Exhibit, if completed by the parties, or the following:

- .2 Other documents, if any, listed below:
(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201-2007 provides that bidding requirements such as advertisement or invitation to bid, Instructions to Bidders, sample forms and the Contractor's bid are not part of the Contract Documents unless enumerated in this Agreement. They should be listed here only if intended to be part of the Contract Documents.)

Invitation to Bid
Contractor's Bid

ARTICLE 10 INSURANCE AND BONDS

The Contractor shall purchase and maintain insurance and provide bonds as set forth in Article 11 of AIA Document A201-2007.
(State bonding requirements, if any, and limits of liability for insurance required in Article 11 of AIA Document A201-2007.)

Type of insurance or bond	Limit of liability or bond amount (\$0.00)
Insurance as specified in Supplementary General Conditions and General Requirements	

This Agreement entered into as of the day and year first written above.

Redacted - Original on File

Redacted - Original on File

Shawn M. Garvin, Cabinet Secretary, DNREC,
State of Delaware
(Printed name and title)

CONTRACTOR *(Signature)*
Linda Wilson, President, L. Wilson Masonry
Company, Inc.
(Printed name and title)

Init.

Additions and Deletions Report for **AIA® Document A101™ – 2007**

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 16:10:17 on 09/15/2017.

PAGE 1

AGREEMENT made as of the Fourteenth day of September in the year Two Thousand Seventeen

...

State of Delaware, DNREC, Division of Parks and Recreation
89 Kings Highway
Dover, Delaware 19901
Tel: 302-739-9231

...

L. Wilson Masonry, Inc.
78 Pond View Lane
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...

New Trail System
Fork Branch Nature Preserve
Kenton Road, Dover Delaware

...

State of Delaware, DNREC, Division of Parks and Recreation
89 Kings Highway
Dover, Delaware, 19901
Tel: 302-739-9231

...

See Attachement "A" for further

...

—PageBreak—details.

PAGE 2

The date of commencement will be fixed in the Notice to Proceed.

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User Notes:

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...

N/A

...

§ 3.3 The Contractor shall achieve Substantial Completion of the entire Work not later than ~~One Hundred and Twenty (120)~~ days from the date of commencement, or as follows:

PAGE 3

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be ~~(\$)~~, **Four Hundred Thirty-Eight Thousand, Two Hundred Dollars and 00/100 Cents (\$438,200.00)**, subject to additions and deductions as provided in the Contract Documents.

...

Lump Sum Base Bid

...

*(Identify and state the unit price; state quantity limitations, if any, to which the unit price will be applicable.)*applicable.

...

<u>Item</u>	<u>Units and Limitations</u>	<u>Add</u>	<u>Price Per Unit (\$0.00)</u>
			<u>Deduct</u>

...

<u>Item</u>	<u>Units and Limitations</u>	<u>Price Per Unit (\$0.00)</u>	
<u>Unit Price No.1: 100 LF Silt Fence</u>	<u>Linear Foot</u>	<u>\$400.00</u>	<u>\$250.00</u>

...

<u>Unit Price No.1: 100 LF Silt Fence</u>	<u>Linear Foot</u>	<u>\$400.00</u>	<u>\$250.00</u>
<u>Unit Price No.2: Helical Anchor-Type 1 (1 helix) LF</u>	<u>Linear Foot</u>	<u>\$ 44.75</u>	<u>\$ 30.00</u>

...

N/A

...

§ 5.1.3 Provided that ~~an a valid~~ Application for Payment is received by the Architect ~~not later than the day of a month,~~ the Owner shall make payment of the certified amount to the Contractor ~~not later than the day of~~

~~the month. If an Application for Payment is received by the Architect after the application date fixed above, payment meets all requirements of the Contract. Payment shall be made by the Owner not later than () days after the Architect receives the no later than 30 days after the Owner receives the valid Application for Payment.~~

PAGE 4

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of Five percent (5 %). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201™-2007, General Conditions of the Contract for Construction;

...

- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of ~~percent~~ (Five percent (5 %));

...

N/A

PAGE 5

- Other (Specify) Any remedies available in law or in equity

...

Payment are due 30 days after receipt of a valid Application for Payment. After that 30 day period, interest may be charged at the rate of one percent (1%) per month not to exceed twelve percent (12%) per annum. %

...

Cynthia Todd, RLA
State of Delaware -DNREC
Division of Parks and Recreation
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Dover, Delaware, 19901
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PAGE 6

Linda Wilson, President
L. Wilson Masonry, Inc.
78 Pond View Lane
Harrington, Delaware, 19952
Tel: 302-398-8240

...

<u>Document</u>	<u>Title</u>	<u>Date</u>	<u>Pages</u>
<u>Project Manual</u>	<u>Section 007313</u>	<u>8 August 2017</u>	<u>12</u>
	<u>Supplementary General Conditions</u>		
	<u>Section 008113 General Requirements</u>	<u>8 August 2017</u>	<u>16</u>
	<u>Section 007313 General Conditions</u>	<u>8 August 2017</u>	<u>2</u>

<u>Document</u>	<u>Title</u>	<u>Date</u>	<u>Pages</u>
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...

Refer to Attachment "A"

PAGE 7

<u>Number</u>	<u>Title</u>	<u>Date</u>
<u>G-01</u>	<u>Cover Sheet</u>	<u>8 August 2017</u>
<u>G-02</u>	<u>General Notes, Abbreviations & Symbols</u>	<u>8 August 2017</u>
<u>C-01</u>	<u>Proposed Trail System</u>	<u>8 August 2017</u>
<u>C-02</u>	<u>Site Plan</u>	<u>8 August 2017</u>
<u>C-03</u>	<u>Trail & Parking Lot Sections and Details</u>	<u>8 August 2017</u>
<u>C-04 - C-08</u>	<u>Site Alignment & Grading</u>	<u>8 August 2017</u>
<u>C-09 - C-10</u>	<u>Boardwalk Plan</u>	<u>8 August 2017</u>
<u>ES-1 - ES-2</u>	<u>Erosion & Sediment Control Handbook</u>	<u>8 August 2017</u>

<u>Number</u>	<u>Title</u>	<u>Date</u>
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<u>Number</u>	<u>Date</u>	<u>Pages</u>
<u>Addendum No. 1</u>	<u>21 August 2017</u>	<u>49</u>
<u>Addendum No.2</u>	<u>31 August 2017</u>	<u>16</u>
<u>Addendum No. 3</u>	<u>5 September 2017</u>	<u>16</u>

<u>Number</u>	<u>Date</u>	<u>Pages</u>
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Invitation to Bid

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Contractor's Bid

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Insurance as specified in Supplementary
General Conditions and General
Requirements

...

Shawn M. Garvin, Cabinet Secretary, DNREC,
State of Delaware

Linda Wilson, President, L. Wilson Masonry
Company, Inc.

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Gary, A. Owens II, Management Analyst II, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 16:10:17 on 09/15/2017 under Order No. 0539366887 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A101™ - 2007, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

Redacted - Original on File

(Signed)

Management Analyst II

(Title)

9-18-2017

(Dated)