



STATE OF DELAWARE  
Department of Natural Resources and Environmental Control  
Division of Waste & Hazardous Substances

March 15, 2018

ISSUED BY: Tara C. Grazier  
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302-739-9403, Option 8

SUBJECT: **AWARD NOTICE**  
**CONTRACT NO. NAT17001-SCRAPTIRE**  
Scrap Tire Management Contractors

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KEY CONTRACT INFORMATION**

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**KEY CONTRACT INFORMATION**

**1. CONTRACT PERIOD**

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Each contractor’s contract shall be valid for a three years period beginning March 15, 2018 and ending March 14, 2021. Each contract may be renewed for two (2) one (1) year periods through negotiation between the contractor and Delaware Department of Natural Resources and Environmental Control. Negotiation may be initiated no later than ninety (90) days prior to the termination of the current agreement.

**2. VENDORS**

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Vendor Name: Magnus Environmental Corporation Address: 220 Marsh Lane, New Castle, DE 19720 Primary Contact Name: Joseph Matteo, President Phone: 302-655-4443 Email: joematteo@comcast.net FSF Number:	Vendor Name: The Dirt Express Company Address: PO Box 186, Glen Burnie, MD 21060 Primary Contact Name: Dana Thompson, President Phone: 410-528-8470 Email: dthompson@dirtextpressco.com FSF Number:
Vendor Name: Auston Contracting, Inc. Address: 1202 Pauls Lane, Joppa, MD 21085 Primary Contact Name: 1202 Pauls Lane, Joppa, MD 21085 Phone: 410-671-6133 Email: auston1@verizon.net FSF Number:	Vendor Name: Address: Primary Contact Name: Phone: Email: FSF Number:

**Format of above table may be adjusted based on number of vendors awarded**

**3. SHIPPING TERMS**

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F.O.B. destination; freight pre-paid.

**4. DELIVERY AND PICKUP**

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N/A

**5. PRICING**

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Vendor Maximum Per-ton price

Magnus Environmental Corporation	\$500.00
The Dirt Express Company	\$900.00
Auston Contracting, Inc.	\$474.50

Vendor	Maximum Flat-Fee	Maximum Per-Ton Price	Maximum Flat-Fee for providing a final Pick-Up of tires remaining, if necessary.
Magnus Environmental Corporation	\$1,000.00	\$500.00	\$500.00
The Dirt Express Company	\$15,000.00	\$500.00	\$1,200.00
Auston Contracting, Inc.	\$1,498.75	\$319.75	\$895.00

**ADDITIONAL TERMS AND CONDITIONS**

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**6. BILLING**

The successful vendor is required to **"Bill as Shipped" to the respective ordering agency(s).** Ordering agencies shall provide at a minimum the contract number, ship to and bill to address, contract name and phone number.

**7. PAYMENT**

The agencies or school districts involved will authorize and process for payment each invoice within thirty (30) days after the date of receipt. The contractor or vendor must accept full payment by procurement (credit) card and/or conventional check and/or other electronic means at the State's option, without imposing any additional fees, costs or conditions.

**8. PRODUCT SUBSTITUTION**

All items delivered during the life of the contract shall be of the same type and manufacture as specified unless specific approval is given by Department of Natural Resources and Environmental Control to do otherwise. Substitutions may require the submission of written specifications and product evaluation prior to any approvals being granted.

**9. ORDERING PROCEDURE**

Successful contractors are required to have either a local telephone number within the (302) area code, a toll free (800) number, or agree to accept collect calls. Each agency is responsible for placing their orders and may be accomplished by written purchase order, telephone, fax or computer on-line systems. The contractor or vendor must accept full payment by procurement (credit) card and/or conventional check and/or other electronic means at the State's option, without imposing any additional fees, costs or conditions.

**10. PURCHASE ORDERS**

Agencies that are part of the First State Financial (FSF) system are required to identify the contract number NAT17001-SCRAPTIRE on all Purchase Orders (P.O.) and shall complete the same when entering P.O. information in the state's financial reporting system.

## **11. REQUIREMENTS**

The vendor(s) selected as a result of this Request for Proposal will become a pool of qualified vendors to bid on specific scrap tire management projects as they arise. Scrap tire management projects may consist of:

### **1. Removal and Remediation of Scrap Tire Piles**

- a. **Pile Sizes:** Scrap tire piles can be large tire piles, medium tire piles, or small tire piles. The scrap tire piles vary and may include a mix of tire sizes including, for example, lawn tractor tires, motorcycle tires, passenger vehicle tires, light duty truck tires, heavy duty truck tires, semi-truck tires, and large agricultural tires.
- b. **Site Locations:** Scrap tire piles may be identified in all three counties of the State of Delaware: New Castle County, Kent County, or Sussex County.
- c. **Site Conditions:** Site conditions also vary in access, topography, and condition of the tires. DNREC recognizes the difficulty of removing scrap tires from sites in the summer due to insects and overgrown vegetation. Therefore, many scrap tire project activities can be completed in the fall, winter, and spring.

**Scrap Tire Drop-Off Events:** The Scrap Tire Management Program also offers scrap tire drop-off events to Delaware residents, which are single day events that may be held throughout the state several times per year. These events typically collect between 5 and 50 tons of scrap tires per event.

For a complete list of contract specifications please refer to the original bid solicitation document(s). Any contract specific documentation will be accessible through the hyperlink(s) provided on this contract's details page.

## **12. HOLD HARMLESS**

The contractor agrees that it shall indemnify and hold the State of Delaware and all its agencies harmless from and against any and all claims for injury, loss of life, or damage to or loss of use of property caused or alleged to be caused, by acts or omissions of the contractor, its employees, and invitees on or about the premises and which arise out of the contractor's performance, or failure to perform as specified in the Agreement.

## **13. NON-PERFORMANCE**

In the event the contractor does not fulfill its obligations under the terms and conditions of this contract, the ordering agency may purchase equivalent product on the open market. Any difference in cost between the contract prices herein and the price of open market product shall be the responsibility of the contractor. Under no circumstances shall monies be due the contractor in the event open market products can be obtained below contract cost. Any monies charged to the contractor may be deducted from an open invoice.

## **14. FORCE MAJEURE**

Neither the contractor nor the ordering agency shall be held liable for non-performance under the terms and conditions of this contract due, but not limited to, government restriction, strike, flood, fire, or unforeseen catastrophe beyond either party's control. Each party shall notify the other in writing of any situation that may prevent performance under the terms and conditions of this contract.

## 15. AGENCY'S RESPONSIBILITIES

The Agency shall:

- a. Examine and review in detail all letters, reports, drawings and other documents presented by the Contractor to the Agency and render to the Contractor in writing, findings and decisions pertaining thereto within a reasonable time so as not to delay the services of Contractor.
- b. Give prompt written notice to the Contractor whenever the Agency observes or otherwise becomes aware of any development that affects the scope or timing of the Contractor's services.
- c. When an ordering agency first experiences a relatively minor problem or difficulty with a vendor, the agency will contact the vendor directly and attempt to informally resolve the problem. This includes failure to perform by the date specified and any unacceptable difference(s) between the purchase order and the merchandise received. Ordering agencies should stress to vendors that they should expedite correction of the differences because failure to reply may result in an unfavorable rating in the execution of the awarded contract.
- d. The state has several remedies available to resolve non-performance issues with the contractor. The Agency should refer to the Contract Terms and Conditions to view these remedies. When a default occurs, the Agency should first review the contract to confirm that the issue is a part of the contract. If the issue is not covered by the contract, the state cannot expect the contractor to perform outside the agreement. If the issue is a part of the contract, the Agency or GSS - Contracting must then contact the contractor, discuss the reasons surrounding the default and establish a date when the contractor will resolve the non-performance issue.
- e. If there is a performance deficiency, a Corrective Action Report (CAR) may be used. Complete this form to report concerns with vendors or commodities. Be sure to furnish as much detail as possible. <http://gss.omb.delaware.gov/divisionwide/forms.shtml>.

**Note to Agency:** If any of the language in this template conflicts with the language in the contract, the language in this template may be edited as required.