



**STATE OF DELAWARE  
Laurel School District**

August 15, 2018

ISSUED BY: Rick Evans  
Laurel School District

SUBJECT: **AWARD NOTICE**  
**CONTRACT NO. Project No. 20111111.00**  
**Laurel Middle High School – New Construction**

---

**TABLE OF CONTENTS  
OF  
KEY CONTRACT INFORMATION**

<b>1. CONTRACT PERIOD .....</b>	<b>2</b>
<b>2. VENDORS .....</b>	<b>2</b>
<b>3. SHIPPING TERMS .....</b>	<b>5</b>
<b>4. DELIVERY AND PICKUP .....</b>	<b>Error! Bookmark not defined.</b>
<b>5. PRICING .....</b>	<b>5</b>
<b>ADDITIONAL TERMS AND CONDITIONS.....</b>	<b>5</b>

**AWARD NOTICE**

**CONTRACT NO. Project No. 20111111.00 - Laurel Middle High School – New Construction**

**1. CONTRACT PERIOD**

Each contractor's contract shall be valid for a one (1) year period from **November 13, 2012 through November 13, 2013**. Each contract may be renewed for three (3) one (1) year periods through negotiation between the contractor and Laurel School District. Negotiation may be initiated no later than ninety (90) days prior to the termination of the current agreement.

**2. VENDORS**

Dixie Construction  
Sean Gaitens  
22237 Lewes-Georgetown Hwy  
Georgetown, DE 19947  
410-879-8055  
[sean@dixieconst.com](mailto:sean@dixieconst.com)  
FSF Number 0000029952

Brandywine Nurseries  
Brien Jamison Jr.  
PO Box 9333  
Wilmington, DE 19809  
302-429-0865  
[brienjr@brandywinenurseries.com](mailto:brienjr@brandywinenurseries.com)  
FSF – 000024504

Midatlantic  
Matt Mitten  
PO Box 1192  
Dover, DE 19903  
302-678-9300  
[madcorp@comcast.net](mailto:madcorp@comcast.net)  
FSF – 0000028556

Mumford and Miller  
Todd/Robert Sterling  
1005 Industrial Dr.  
Middletown, DE 19709  
302-378-7736  
[perony@mumfordandmiller.com](mailto:perony@mumfordandmiller.com)  
FSF – 0000026270

Joseph Rizzo and Sons  
Tony Rizzo  
13 Rizzo Ave.  
New Castle, DE 19720  
302-656-8116  
[trizzo@jrizzoandsons.com](mailto:trizzo@jrizzoandsons.com)  
FSF – 000024298

RC Fabricators  
Matt Suppe  
824 Locust St.

**AWARD NOTICE**

**CONTRACT NO. Project No. 20111111.00 - Laurel Middle High School – New Construction**

Wilmington, DE 19801  
302-573-8989  
[msuppe@rcfabricators.com](mailto:msuppe@rcfabricators.com)  
FSF – 000026366

Brandywine Contractors  
Bill Michelinie  
4092 Dupont HWY  
Dover, DE 19901  
302-325-2700  
[bichelinie@bci-online.com](mailto:bichelinie@bci-online.com)  
FSF – 0000027017

Wilkinson Roofing  
1000 First State Industrial Park  
Wilmington, DE 19804  
FSF – 0000025293  
Out of Business

Salisbury Door and Hardware  
Robert Cook  
8805 Bi-State Blvd.  
Delmar, MD 21875  
410-896-2000  
[bob@salisburydoor.com](mailto:bob@salisburydoor.com)  
FSF – 000028649

Charles Brown Glass Co.  
Nate Brown  
PO Box 1702  
Salisbury, MD 21802  
410-749-3316  
[nate@charlesbrownglass.com](mailto:nate@charlesbrownglass.com)  
FSF – 0000029529

Peninsula Accoustical  
Craig Stonesifer  
441 Pier Head Blvd.  
Smyrna, DE 19977  
302-653-3551  
[Craig.peninsula@gmail.com](mailto:Craig.peninsula@gmail.com)  
FSF – 0000024549

Flooring Solutions  
Ray Woodruff  
PO Box 30000  
Wilmington, DE 19805  
302-655-8011  
[rwoodruff@flooringsolutions.us](mailto:rwoodruff@flooringsolutions.us)  
FSF – 0000028899

Tri-State Carpet  
Doug Huegel

**AWARD NOTICE**

**CONTRACT NO. Project No. 20111111.00 - Laurel Middle High School – New Construction**

1007 Matlind Way  
Milford, DE 19963  
302-424-1649  
[dhuegel@tristatecpt.com](mailto:dhuegel@tristatecpt.com)  
FSF – 0000026143

JA Argetakis Contractor  
Andy Argetakis  
3723 Eastern Ave.  
Baltimore, MD 21224  
410-633-8016  
[Andy.jaargetakis@verizon.net](mailto:Andy.jaargetakis@verizon.net)  
FSF – 0000162754

Reed Associates  
Michael Weir  
1500 Industry Road Ste. P  
Hatfield, PA 19440  
215-256-9572  
[wier@aol.com](mailto:wier@aol.com)  
FSF – 0000017889

11400 Inc.  
T. Adams  
2551 Hourseshoe Rd.  
Lancaster, PA 17601  
717-992-7429  
[tadams@11400inc.com](mailto:tadams@11400inc.com)  
FSF – 0000137841

Worth and Company  
Jeff Bray  
6263 Kellers Church Rd.  
Pipersville, PA 18947  
267-362-1100  
[jbray@worthandcompany.com](mailto:jbray@worthandcompany.com)  
FSF – 0000018153

Allied Well Drilling  
Brett Sweeney  
PO Box 129  
Annapolis Junction, MD 20701  
301-776-8370  
[Brettsweeney1@alliedwells.com](mailto:Brettsweeney1@alliedwells.com)  
FSF – 0000030416

Bear Industries  
Charlie Johnston  
15 Albe Dr.  
Newark, DE 19702  
302-368-1311  
[cjohnston@bearindustries.com](mailto:cjohnston@bearindustries.com)  
FSF – 0000025487

## AWARD NOTICE

CONTRACT NO. Project No. 20111111.00 - Laurel Middle High School – New Construction

Tudor Electric  
Adam Smith  
801 Otis Dr.  
Dover, DE 19901  
302-736-1444  
[tudorelectric@comcast.net](mailto:tudorelectric@comcast.net)  
FSF – 0000024630

TC Electric  
Kevin Ford  
6701 Governor Printz Blvd.  
Wilmington, DE 19809  
302-791-9100  
[Kevin.ford@fordbrothers.net](mailto:Kevin.ford@fordbrothers.net)  
FSF – 0000162393

UNDERCOMM  
Scott Hernandez  
198 Mullett Run  
Milford, DE 19963  
302-424-1554  
[scott@undercomm.com](mailto:scott@undercomm.com)  
FSF - 0000030544

### 3. **SHIPPING TERMS**

F.O.B. destination; freight pre-paid.

The prices quoted are those for which the material will be furnished F.O.B. Ordering Agency and include all charges that may be imposed during the period of the contract.

### 4. **PRICING**

Prices will remain firm for the term of the contract year.

<insert pricing or provide separate pricing spreadsheet>

List the specific items they bid on and price of the two awarded vendors. Also, the optional items and the catalog discount.

## **ADDITIONAL TERMS AND CONDITIONS**

### 5. **BILLING**

The successful vendor is required to **"Bill as Shipped" to the respective ordering agency(s).** Ordering agencies shall provide at a minimum the contract number, ship to and bill to address, contract name and phone number.

### 6. **PAYMENT**

## **AWARD NOTICE**

### **CONTRACT NO. Project No. 20111111.00 - Laurel Middle High School – New Construction**

The agencies or school districts involved will authorize and process for payment each invoice within thirty (30) days after the date of receipt. The contractor or vendor must accept full payment by procurement (credit) card and/or conventional check and/or other electronic means at the State's option, without imposing any additional fees, costs or conditions.

#### **7. PRODUCT SUBSTITUTION**

All items delivered during the life of the contract shall be of the same type and manufacture as specified unless specific approval is given by Laurel School District to do otherwise. Substitutions may require the submission of written specifications and product evaluation prior to any approvals being granted.

#### **8. ORDERING PROCEDURE**

Successful contractors are required to have either a local telephone number within the (302) area code, a toll free (800) number, or agree to accept collect calls. Each agency is responsible for placing their orders and may be accomplished by written purchase order, telephone, fax or computer on-line systems. The contractor or vendor must accept full payment by procurement (credit) card and/or conventional check and/or other electronic means at the State's option, without imposing any additional fees, costs or conditions.

#### **9. PURCHASE ORDERS**

Agencies that are part of the First State Financial (FSF) system are required to identify the contract number LSD18001-JANOTIRIAL on all Purchase Orders (P.O.) and shall complete the same when entering P.O. information in the state's financial reporting system.

#### **10. REQUIREMENTS**

For a complete list of contract specifications please refer to the original bid solicitation document(s). Any contract specific documentation will be accessible through the hyperlink(s) provided on this contract's details page.

#### **11. HOLD HARMLESS**

The contractor agrees that it shall indemnify and hold the State of Delaware and all its agencies harmless from and against any and all claims for injury, loss of life, or damage to or loss of use of property caused or alleged to be caused, by acts or omissions of the contractor, its employees, and invitees on or about the premises and which arise out of the contractor's performance, or failure to perform as specified in the Agreement.

#### **12. NON-PERFORMANCE**

In the event the contractor does not fulfill its obligations under the terms and conditions of this contract, the ordering agency may purchase equivalent product on the open market. Any difference in cost between the contract prices herein and the price of open market product shall be the responsibility of the contractor. Under no circumstances shall monies be due the contractor in the event open market products can be obtained below contract cost. Any monies charged to the contractor may be deducted from an open invoice.

**AWARD NOTICE**

**CONTRACT NO. Project No. 20111111.00 - Laurel Middle High School – New Construction**

**13. FORCE MAJEURE**

Neither the contractor nor the ordering agency shall be held liable for non-performance under the terms and conditions of this contract due, but not limited to, government restriction, strike, flood, fire, or unforeseen catastrophe beyond either party's control. Each party shall notify the other in writing of any situation that may prevent performance under the terms and conditions of this contract.

**14. AGENCY'S RESPONSIBILITIES**

The Agency shall:

- a. Examine and review in detail all letters, reports, drawings and other documents presented by the Contractor to the Agency and render to the Contractor in writing, findings and decisions pertaining thereto within a reasonable time so as not to delay the services of Contractor.
- b. Give prompt written notice to the Contractor whenever the Agency observes or otherwise becomes aware of any development that affects the scope or timing of the Contractor's services.
- c. When an ordering agency first experiences a relatively minor problem or difficulty with a vendor, the agency will contact the vendor directly and attempt to informally resolve the problem. This includes failure to perform by the date specified and any unacceptable difference(s) between the purchase order and the merchandise received. Ordering agencies should stress to vendors that they should expedite correction of the differences because failure to reply may result in an unfavorable rating in the execution of the awarded contract.
- d. The state has several remedies available to resolve non-performance issues with the contractor. The Agency should refer to the Contract Terms and Conditions to view these remedies. When a default occurs, the Agency should first review the contract to confirm that the issue is a part of the contract. If the issue is not covered by the contract, the state cannot expect the contractor to perform outside the agreement. If the issue is a part of the contract, the Agency or GSS - Contracting must then contact the contractor, discuss the reasons surrounding the default and establish a date when the contractor will resolve the non-performance issue.
- e. If there is a performance deficiency, a Corrective Action Report (CAR) may be used. Complete this form to report concerns with vendors or commodities. Be sure to furnish as much detail as possible. <http://gss.omb.delaware.gov/divisionwide/forms.shtml>.