



JOSEPH R. BIDEN, III
ATTORNEY GENERAL

DEPARTMENT OF JUSTICE
NEW CASTLE COUNTY
820 NORTH FRENCH STREET
WILMINGTON, DELAWARE 19801

CIVIL DIVISION (302) 577-8400
FAX (302) 577-6630
CRIMINAL DIVISION (302) 577-8500
FAX (302) 577-2496
FRAUD DIVISION (302) 577-8600
FAX (302) 577-6499
TTY (302) 577-5783

August 21, 2012

Ms. Melissa Pappas
ATHENA Consulting
13810 Oxmoor Place
Darnestown, MD 20874

Dear Ms. Pappas:

I am pleased to inform you that ATHENA Consulting has been awarded Contract Number LGL 120521 Social Worker.

Enclosed are two copies of the contract form that must be completed and returned to my attention. The contract form must have the signature of a representative who has the legal capacity to enter your organization into a formal contract with the State of Delaware, Department of Justice, Criminal Division. One copy of the fully executed contract form will be returned for your records.

The awarded vendor is required to complete the new W-9 Form by visiting the Division of Accounting's website: <http://accounting.delaware.gov/>. It is the vendor's responsibility to act upon this instruction for submitting a new W-9 form. If you need assistance or have questions, please contact 302-734-6827 or fax your inquiry to 302-736-7909.

We appreciate your interest and look forward to working with you.

Sincerely,

Leon Minka
Controller

cc: Mariann Kenville-Moore
Director of Victim Services