

INVITATION TO BID

Lake Forest School District, will receive sealed bids in the Conference Room, Lake Forest School District Office, 5423 Killens Pond Road, Felton, Delaware 19943, until 2:00 p.m., **26 January 2016**, at which time they will be publicly opened for the following project: East Elementary School Renovations.

Project involves to relocate the main/principal offices and nurse suite closer to the main entrance in within the school. The renovations include the demolition/ installation of new ceilings, partitions, lighting & HVAC and floor finish. The new nurse suite will include a new ADA toilet.

A **MANDATORY** Pre-Bid Meeting will be held at 1:30 PM on **12 January 2016**, at Lake Forest District Office at 5423 Killens Pond Road, Felton, DE for the purpose of establishing the listing of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting.

ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.

Proposals shall be placed in a sealed envelope clearly marked BID ENCLOSED, Contract No.RGA-15005 and addressed to:

Lake Forest School District
Central Business Office
5423 Killens Pond Road Felton, DE 19943
Attn: Robert Hart Phone No. 302-284-3020

Contract documents may be obtained at the office of R G Architects upon receipt of \$150 per set of hard copy drawings and Project Manual, or \$50 per CD Rom. Checks are to be made payable to "R G Architects." This payment is non-refundable and the documents need not be returned.

Bidding documents can be reviewed at the offices of R G Architects and the Lake Forest Central Business Office.

Minority Business Enterprises, Disadvantaged Business Enterprises, and Women-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract and will not be subject to discrimination on the basis of race, color, national origin, or sex in consideration of this award.

Each bid must be accompanied by a bid guarantee equivalent to ten percent (10%) of the amount of the base bid and all add alternates. The bid guarantee may be a certified check or a bid bond secured by a surety authorized to do business in Delaware. The bid guarantee shall be made payable to the Lake Forest School District.

Lake Forest School District reserves the right to waive irregularities and reject any or all bids, and to waive any informalities therein. The Department also reserves the right to extend the time and place for bid opening from that described in this advertisement, with not less than 2 calendar days' notice by certified mail, facsimile transmission or other verifiable electronic means to those bidders who have obtained copies of the plans and specifications.

END PUBLIC NOTICE