

November 24, 2015

Tim Liebig, General Manager
MobilityWorks of Philadelphia
925 S. Trooper Road,
Norristown, PA 19403

Dear Mr.Liebig:

I am pleased to inform you that MobilityWorks has been awarded DOL/DVR -16002 VRVEHMOD. **Please note that this is a multiple award contract pursuant to Delaware Code, Title 29, Chapter 6926.**

Enclosed are two (2) copies of our contract form that must be completed and returned to my attention prior to December 24, 2105 , DVR(MW-VMOD)16002. The contract form **MUST** have the signature of a representative who has the legal capacity to enter your organization into a formal contract with the State of Delaware, Department of Labor and Division of Vocational Rehabilitation. One copy of the fully executed contract form will be returned for your records.

The awarded vendor(s) will be required to complete the new W-9 Form by visiting the Division of Accounting's website: <http://accounting.delaware.gov/> . It is the vendor's responsibility to act upon this instruction for submitting a new W-9 form, agencies will not be able to purchase if this is not completed and accepted by the Division of Accounting. If you need assistance or have questions, please contact 302-734-6827 or fax your inquiry to 302-736-7909.

We appreciate your interest and look forward to working with you.

Sincerely,

Original On File


Barbara Boese
DVR Contracts Administrator

Enclosures