



**STATE OF DELAWARE
DEPARTMENT OF LABOR
DIVISION OF EMPLOYMENT & TRAINING
4425 NORTH MARKET STREET
POST OFFICE BOX 9828
WILMINGTON, DE 19809-0828**

April 16, 2015

Delaware Skills Center
1124 E 7th Street
Wilmington, DE 19802

Dear Mr. Eric Wells:

Congratulations on being awarded a WIOA contract for Program Year 2015. In order to write the contracts, the following documents must be completed:

1. Revised Target Question #4 & 6 (revise to reflect any necessary adjustments due to funding level)-blank is attached.
2. Budget Summary (Including the Employee Listing, Budget Back Up Page, and Direct Benefits Page-attached)
3. Training Order (attached)

When developing your budget, please use the allotted amounts listed below:
For Youth Programs:

Funding	Active Enrollments	Total Budget Amount (includes Direct Benefits)
WIOA	34	\$208,998

Please send the requested items to Ashley.Francica@state.de.us no later than **Friday, May 08, 2015**. No expenditures will be authorized without a fully executed contract. Contracts not fully executed by July 1, 2015 due to untimely submission of requested documents may become effective the date of execution and will not be retroactive.

Please contact me at 761-8156 with any additional questions you may have.

Sincerely,

Ashley Francica
Contract Manager
302-761-8156



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4425 NORTH MARKET STREET
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April 16, 2015

Delaware Technical & Community College-Owens Campus
21179 College Drive
Georgetown, DE 19947

Dear Ms. Chala Breen:

Congratulations on being awarded a WIOA contract for Program Year 2015. In order to write the contracts, the following documents must be completed:

1. Revised Target Question #4 & 6 (revise to reflect any necessary adjustments due to funding level)-blank is attached.
2. Budget Summary (Including the Employee Listing, Budget Back Up Page, and Direct Benefits Page-attached)
3. Training Order (attached)

When developing your budget, please use the allotted amounts listed below:
For Youth Programs:

Funding	Active Enrollments	Total Budget Amount (includes Direct Benefits)
WIOA	20	\$281,096

Please send the requested items to Ashley.Francica@state.de.us no later than **Friday, May 08, 2015**. No expenditures will be authorized without a fully executed contract. Contracts not fully executed by July 1, 2015 due to untimely submission of requested documents may become effective the date of execution and will not be retroactive.

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April 16, 2015

Delaware Technical & Community College-Terry Campus
100 Campus Drive
Dover, DE 19901

Dear Ms. Lisa Strusowski:

Congratulations on being awarded a WIOA contract for Program Year 2015. In order to write the contracts, the following documents must be completed:

1. Revised Target Question #4 & 6 (revise to reflect any necessary adjustments due to funding level)-blank is attached.
2. Budget Summary (Including the Employee Listing, Budget Back Up Page, and Direct Benefits Page-attached)
3. Training Order (attached)

When developing your budget, please use the allotted amounts listed below:
For Youth Programs:

Funding	Active Enrollments	Total Budget Amount (includes Direct Benefits)
WIOA	20	\$231,599

Please send the requested items to Ashley.Francica@state.de.us no later than **Friday, May 08, 2015**. No expenditures will be authorized without a fully executed contract. Contracts not fully executed by July 1, 2015 due to untimely submission of requested documents may become effective the date of execution and will not be retroactive.

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Ashley Francica
Contract Manager
302-761-8156



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April 16, 2015

Delaware Technical & Community College-Wilmington Campus
333 Shipley Street
Wilmington, DE 19801

Dear Ms. Beverly Houston/Rachel Anderson:

Congratulations on being awarded a WIOA contract for Program Year 2015. In order to write the contracts, the following documents must be completed:

1. Revised Target Question #4 & 6 (revise to reflect any necessary adjustments due to funding level)-blank is attached.
2. Budget Summary (Including the Employee Listing, Budget Back Up Page, and Direct Benefits Page-attached)
3. Training Order (attached)

When developing your budget, please use the allotted amounts listed below:
For Youth Programs:

Funding	Active Enrollments	Total Budget Amount (includes Direct Benefits)
WIOA	89	\$470,450

Please send the requested items to Ashley.Francica@state.de.us no later than **Friday, May 08, 2015**. No expenditures will be authorized without a fully executed contract. Contracts not fully executed by July 1, 2015 due to untimely submission of requested documents may become effective the date of execution and will not be retroactive.

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Contract Manager
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April 16, 2015

Rose Hill Community Center
19 Lambsons Lane
New Castle, DE 19720

Dear Mr. Rudy Marshall:

Congratulations on being awarded a WIOA contract for Program Year 2015. In order to write the contracts, the following documents must be completed:

1. Revised Target Question #4 & 6 (revise to reflect any necessary adjustments due to funding level)-blank is attached.
2. Budget Summary (Including the Employee Listing, Budget Back Up Page, and Direct Benefits Page-attached)
3. Training Order (attached)

When developing your budget, please use the allotted amounts listed below:
For Youth Programs:

Funding	Active Enrollments	Total Budget Amount (includes Direct Benefits)
WIOA	11	\$75,000

Please send the requested items to Ashley.Francica@state.de.us no later than **Friday, May 08, 2015**. No expenditures will be authorized without a fully executed contract. Contracts not fully executed by July 1, 2015 due to untimely submission of requested documents may become effective the date of execution and will not be retroactive.

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Contract Manager
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April 16, 2015

The Challenge Program
1124 E. 7th Street
Wilmington, DE 19801

Dear Ms. Kimberlee Slocomb:

Congratulations on being awarded a WIOA contract for Program Year 2015. In order to write the contracts, the following documents must be completed:

1. Revised Target Question #4 & 6 (revise to reflect any necessary adjustments due to funding level)-blank is attached.
2. Budget Summary (Including the Employee Listing, Budget Back Up Page, and Direct Benefits Page-attached)
3. Training Order (attached)

When developing your budget, please use the allotted amounts listed below:
For Youth Programs:

Funding	Active Enrollments	Total Budget Amount (includes Direct Benefits)
WIOA	58	\$396,250

Please send the requested items to Ashley.Francica@state.de.us no later than **Friday, May 08, 2015**. No expenditures will be authorized without a fully executed contract. Contracts not fully executed by July 1, 2015 due to untimely submission of requested documents may become effective the date of execution and will not be retroactive.

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April 16, 2015

West End Neighborhood House
710 North Lincoln Street
Wilmington, DE 19805

Dear Ms. Kenyetta McCurdy-Byrd:

Congratulations on being awarded a WIOA contract for Program Year 2015. In order to write the contracts, the following documents must be completed:

1. Revised Target Question #4 & 6 (revise to reflect any necessary adjustments due to funding level)-blank is attached.
2. Budget Summary (Including the Employee Listing, Budget Back Up Page, and Direct Benefits Page-attached)
3. Training Order (attached)

When developing your budget, please use the allotted amounts listed below:
For Youth Programs:

Funding	Active Enrollments	Total Budget Amount (includes Direct Benefits)
WIOA	70	\$481,366

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Sincerely,

Ashley Francica
Contract Manager
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