

DIVISION OF VOCATIONAL REHABILITATION
Contract Agreement

THIS AGREEMENT IS MADE EFFECTIVE THE **23rd** day of July by and between the Division of Vocational Rehabilitation, hereafter "**DVR,**" and **Ride-Away Corporation,** hereinafter "**vendor.**"

TERM

A. The term of this agreement shall be from July 23rd, 2012 through December 31st, 2012.

PURPOSE

B. The purpose of this agreement shall be for DVR to purchase vehicle modifications for a DVR client.

Van Modification Specifications Includes:

1. Powered Fold Out Ramp.
2. Automatic "Kneeling" Feature.
3. Powered Side Entry Doors.
4. Zero Effort Steering.
5. Quick Disconnect Driver's Seat Adjusted for Floor Cut.
6. Quick Disconnect Passenger's Seat Adjusted for Floor Cut.
7. Outside Remote Controls (Powered Doors and Lift).
8. Inside Controls (Powered Doors and Lift).
9. Right Side Floor Mounted Push/Pull Hand Controls with Tri Pin Grip (Armrest must be built for right arm/elbow – wrist activated secondary controls).
10. Tri Pin Steering Aid (7 O'Clock)
11. 4 Inch Extended Steering Column
12. Wrist Activated Remote Turn Signals, High Beams, Washers/Wipers, Cruise Control, Windows and Remote Horn
13. Electric Parking Brake
14. Electric Transmission
15. Relocate Ignition
16. Console with (Toggle Switches or Touchpad) For:
 - a. Wheelchair Tiedown (Door)
 - b. Headlights/low beams (Door)
 - c. Parking Brake (Door)
 - d. Gear Selector (Door)
 - e. Ignition/Started (Door)
17. Manual Wheelchair Tiedown and Occupant Restraint System – Occupied (Non- Driving Position)
18. Wheelchair Tiedown and Occupant Restraint System – Occupied (Driving Position)
19. 10" Lowered Floor
20. Rubber Flooring

21. Fire Extinguisher.
22. Estimated Shipping and Handling Charges.
23. 1 Year Warrantee on Parts and Labor.

Performance Requirements:

- A. Vehicle modifications are completed within 90 days of receiving the vehicle.
- B. Final payment to vendor is contingent on the acceptance of the work by the client, DVR Counselor, and Moss Rehabilitation as a satisfactory vehicle modification.
- C. All work completed follows the contract specifications and submitted bid.
- D. Contract is contingent on the DVR client purchasing the vehicle prior to modifications being conducted.
- E. Vendor will provide a guarantee on parts and labor for minimum of one year, or according to the parts guarantee of the manufacture if it is longer.
- F. Vendor has liability insurance of one million dollars and provides evidence prior to starting vehicle modifications.

APPLICABLE PROVISIONS

Vendor represents that it is in compliance with all applicable federal laws, rules, regulations, licensing standards, and specifically represents that it complies with the Drug-Free Workplace Act of 1988.

Vendor agrees that it will conduct its business as an employer and service provider in compliance with all federal and state anti-discrimination acts, laws, rules, and regulations, including Title VII of the Civil Rights Act, the Age Discrimination in Employment Act, and The Americans with Disabilities Act. Vendor agrees that it will not discriminate as an employer or service provider on the basis of race, color, national origin, religion, sex, marital status, or disability.

Vendor agrees to comply with all Federal and State licensing standards, all applicable accrediting standards which are appropriate to the service provided and are related to quality of service, zoning, fire, health, and safety requirements. Vendor agrees to comply with all DVR regulations related to confidentiality of information regarding clients liable to the same extent as DVR for any breach thereof by Vendor.

RECORDS AND REPORTS

Vendor shall send all bills, work orders and other documentation with requests for payment at the milestones outlined to the DVR counselor.

MISCELLANEOUS

Counterparts: This Agreement may be executed in any number of counterparts, each of which shall constitute one and the same Agreement.

Entire Agreement: This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements, contracts and understandings whether written or oral between the parties and related to the subject matter hereof.

Severability: If any part, term or provision of this Agreement is illegal, invalid, and/or unenforceable the remaining portions or provisions of the Agreement, and any other application of such part, term, or provision shall not be affected.

Force Majeure: Each party to this Agreement shall not be liable to the others for failure to perform any of its obligations hereunder due to a cause or causes beyond its reasonable control, including, but not limited to, acts of God or public enemy, fires, floods, storms, tornadoes, earthquakes, riots, strikes, blackouts, telephone outage, war or war operations, restraints of government, or other causes which cannot with reasonable diligence be controlled or prevented by such party.

PAYMENTS AND CHARGES

Payment to Vendor: DVR shall pay Forty Thousand Seven Hundred Seventy Three Dollars and Zero Cents (\$40,773.00) for the vehicle modifications. Payments will be made in two equal payments of Twenty Thousand Three Hundred Eighty Six Dollars and Fifty Cents (\$20,386.50). The first payment will be due after the agreement is signed; the second payment will be due upon completion of all required specifications.

DISPUTE RESOLUTION

In the event the parties are unable to resolve any dispute which may arise between them by direct negotiation, the parties agree to mediation in an attempt to resolve the dispute. If the parties are unable to resolve the dispute by mediation, the parties agree to submit the dispute to binding arbitration, in accordance with the arbitration rules of the American Arbitration Association. Such arbitration shall be conducted at the DVR location. The decision reached through arbitration shall be final and binding on both parties. Vendor shall continue to provide services under the terms of this Agreement during the arbitration, at the fees then in effect.

CANCELLATION

Either party may cancel this agreement upon 30 days written notice.

VAN MODIFICATION CONTRACT AGREEMENT

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties have executed this agreement the year and date written.

**STATE OF DELAWARE
DEPARTMENT OF LABOR
DIVISION OF VOCATIONAL REHABILITATION, by:**

**John J. McMahon, Jr., Secretary of Labor
Department of Labor**

Date: _____

**Andrea Guest, Director
Division of Vocational Rehabilitation**

Date: _____

RIDE-AWAY CORPORATION, by:

Stacy Krubsack, Mobility Consultant

Date: _____

DIVISION OF VOCATIONAL REHABILITATION
Contract Agreement

THIS AGREEMENT IS MADE EFFECTIVE THE **27th** day of July by and between the Division of Vocational Rehabilitation, hereafter "**DVR,**" and **Van Conversions Inc.** hereinafter "vendor."

TERM

A. The term of this agreement shall be from July 27rd, 2012 through December 31st, 2012.

PURPOSE

B. The purpose of this agreement shall be for DVR to purchase vehicle modifications for a DVR client.

Van Modification Specifications Includes:

1. Powered Fold Out Ramp.
2. Automatic "Kneeling" Feature.
3. Powered Side Entry Doors.
4. Quick Disconnect Driver's and Passengers' Seats Adjusted for Floor Cut.
5. Outside Remote Controls (Powered Doors and Lift).
6. Inside Controls (Powered Doors and Lift).
7. Column Mounted Left Side Hand Controls (Incl. Horn Button) – Push Right Angle Type.
8. Tri Pin Steering Aid (4 O'Clock)
9. Electric Parking Brake (Central).
10. Right Side Powered Transfer Seat Base (6 Way).
11. Wheelchair Tiedown –Unoccupied (Can Use Belts).
12. Wheelchair Tiedown and Occupant Restraint System – Occupied (Non Driving Position) - Manual
13. 10" Lowered Floor.
14. Seat Belt Extensions for Driver's Seat.
15. Fire Extinguisher.
16. Adapt Shifter.
17. Estimated Shipping and Handling Charges.
18. 1 Year Warrantee on Parts and Labor.

Performance Requirements:

- A. Vehicle modifications are completed within 90 days of receiving the vehicle.
- B. Final payment to vendor is contingent on the acceptance of the work by the client, DVR Counselor, and Moss Rehabilitation as a satisfactory vehicle modification.
- C. All work completed follows the contract specifications and submitted bid.

- D. Contract is contingent on the DVR client purchasing the vehicle prior to modifications being conducted.
- E. Vendor will provide a guarantee on parts and labor for minimum of one year, or according to the parts guarantee of the manufacture if it is longer.
- F. Vendor has liability insurance of one million dollars and provides evidence prior to starting vehicle modifications.

APPLICABLE PROVISIONS

Vendor represents that it is in compliance with all applicable federal laws, rules, regulations, licensing standards, and specifically represents that it complies with the Drug-Free Workplace Act of 1988.

Vendor agrees that it will conduct its business as an employer and service provider in compliance with all federal and state anti-discrimination acts, laws, rules, and regulations, including Title VII of the Civil Rights Act, the Age Discrimination in Employment Act, and The Americans with Disabilities Act. Vendor agrees that it will not discriminate as an employer or service provider on the basis of race, color, national origin, religion, sex, marital status, or disability.

Vendor agrees to comply with all Federal and State licensing standards, all applicable accrediting standards which are appropriate to the service provided and are related to quality of service, zoning, fire, health, and safety requirements. Vendor agrees to comply with all DVR regulations related to confidentiality of information regarding clients liable to the same extent as DVR for any breach thereof by Vendor.

RECORDS AND REPORTS

Vendor shall send all bills, work orders and other documentation with requests for payment at the milestones outlined to the DVR counselor.

MISCELLANEOUS

Counterparts: This Agreement may be executed in any number of counterparts, each of which shall constitute one and the same Agreement.

Entire Agreement: This Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements, contracts and understandings whether written or oral between the parties and related to the subject matter hereof.

Severability: If any part, term or provision of this Agreement is illegal, invalid, and/or unenforceable the remaining portions or provisions of the Agreement, and any other application of such part, term, or provision shall not be affected.

Force Majeure: Each party to this Agreement shall not be liable to the others for failure to perform any of its obligations hereunder due to a cause or causes beyond its reasonable control, including, but not limited to, acts of God or public enemy, fires, floods, storms, tornadoes, earthquakes, riots, strikes, blackouts, telephone outage, war or war operations, restraints of government, or other causes which cannot with reasonable diligence be controlled or prevented by such party.

PAYMENTS AND CHARGES

Payment to Vendor: DVR shall pay Twenty Four Thousand Nine Hundred Fifty Eight Dollars and Thirty Seven Cents (\$24,958.37) for the vehicle modifications. Payments will be made in two separate installments: Twelve Thousand Four Hundred Seventy Nine Dollars and Nineteen Cents (\$12,479.19) and Twelve Thousand Four Hundred Seventy Nine Dollars and Eighteen Cents (\$12,479.18). The first payment will be due after the agreement is signed; the second payment will be due upon completion of all required specifications.

DISPUTE RESOLUTION

In the event the parties are unable to resolve any dispute which may arise between them by direct negotiation, the parties agree to mediation in an attempt to resolve the dispute. If the parties are unable to resolve the dispute by mediation, the parties agree to submit the dispute to binding arbitration, in accordance with the arbitration rules of the American Arbitration Association. Such arbitration shall be conducted at the DVR location. The decision reached through arbitration shall be final and binding on both parties. Vendor shall continue to provide services under the terms of this Agreement during the arbitration, at the fees then in effect.

CANCELLATION

Either party may cancel this agreement upon 30 days written notice.

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**STATE OF DELAWARE
DEPARTMENT OF LABOR
DIVISION OF VOCATIONAL REHABILITATION, by:**

**John J. McMahon, Jr., Secretary of Labor
Department of Labor**

Date: _____

**Andrea Guest, Director
Division of Vocational Rehabilitation**

Date: _____

VAN CONVERSIONS INC., by:

Laurie Scherrer, Manager

Date: _____