

Addendum #3

RFP LAB-20-101-Youth_Employment

Date: February 25, 2020

RFP#: LAB-20-101-Youth_Employment

Subject: Addendum to Request for Proposal # LAB-20-101-Youth_Employment to update information within the RFP. Updates are identified by section and are bolded and red. The entire page is provided to enable the correction to replace the page in the original RFP.

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1. Providers will participate in any workshop and/or training that is required from a resulting contract from this RFP.
2. Providers will support and participate in any evaluation process as outlined by DET. At a minimum this will include sending out established survey's to participants and work sites.
3. Providers will obtain proper releases for each youth participant and parent/guardian in order for DET to provide the Department of Education the following information about each summer youth participant funded under this RFP:
 - a. Name
 - b. Date of Birth
 - c. Work Experience Site
 - d. Total hours worked

Sharing this information with the Department of Education will enable participants' secondary school to capture the work experience for any applicable accountability measure as well as provide school officials with information regarding summer experiences their students participated in. Resumes may also be provided upon request.

B. Optional Programming Component

1. Serving Youth with Disabilities: Providers may propose to serve a significant number of youth with disabilities. A youth with a disability is defined as a youth with a 504 plan or IEP and currently enrolled in secondary or post-secondary education. A significant number is defined as at least 20 students or 25% of the total number of students, whichever is greater. Providers who propose this will be provided funds identified in (II)(C)(2)(c). These proposals shall include in the budget funds to support staff. These programs shall work with the LEAs and DVR's school transition program to receive referrals and documentation of disability as well as information to make informed work site placements (e.g. needed accommodation). This is the only component that enables funding for staffing.
2. Year-Round Programming: Providers may propose to extend the summer program into year-round placements for youth. All students who participant in year-round programing must be under 19 and documented as part of a household whose income is less than 200% of the Poverty Level at detailed in Appendix A. Priority should be given to families receiving public assistance (SNAP, TANF, General Assistance, or Refugee Cash Assistance) within the last six months. The focus of year-round placements shall be on those who participated in the Summer program and work sites should be aligned to the Students' career pathways, when applicable. There is no cap for hours, besides any applicable child labor law, and providers may budget to pay over the State of Delaware minimum wage. Funds identified in (II)(C)(2)(b) will be used to support this.
3. Desired Program Elements- The following are not required for funding but are desired for quality programming in both Summer and Year-Round:
 - a. **Strong connection to local education agency (LEA) and their Career Pathways.** In-school career pathways are supported through Career and Technical Education ("CTE") programs across Delaware's comprehensive, charter, and technical school districts, hereafter referred to as LEAs. All CTE programs must be state approved and provide youth with the opportunity to earn early college credit, industry credential(s), and participate in meaningful work experiences. More information on in-school career pathways can be found [here](#). Activities may include:
 - i. LEA personnel providing information about Career Pathways available at LEAs;