



**STATE OF DELAWARE**  
**DEPARTMENT OF LABOR**  
**DIVISION OF EMPLOYMENT AND TRAINING**  
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DIRECTOR

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February 20, 2020

To Whom This May Concern:

This letter serves to document that the Department of Labor, Division of Employment and Training (DET) is currently in the process of negotiating and modifying the existing agreement between DET and LEEP. The intent of the modification is to extend the agreement through December 31, 2020 and provide additional funding of up to \$53,515 to support more participants to be served in the Pre-Apprenticeship program LEEP was funded to implement.

Please feel free to contact me at with any questions.

Sincerely,

Signature on File

Rachel Turney  
Employment and Training Administrator  
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*Mission Statement:*

*"To provide services enabling employers and job seekers to make informed employment and training choices leading to employment."*