

ADDENDUM #1

RFP# LAB 18 001 – America’s Promise IT

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Date: August 21, 2018

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Subject: Addendum to Request for Proposal to change section II.D. of the original RFP.

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Original RFP stated in Section II. D Performance Measures:

The total enrollment goal is 450 individuals. This is broken down by the following:

- Up to 30 may be directly placed in employment.
- 111 clients have already begun IT training, some have already completed the program. The provider will engage these clients by providing job search strategies, job referrals, and placement into employment as well as engaging clients through Work-Based Learning activities with the goal of placing clients into employment. Not all 111 will need to have a Work-Based Learning activity.
- The Provider will enroll the remaining 309 individuals using specific recruitment and outreach efforts. These individuals will be placed in IT training and receive the services specified in Section C, culminated in job placement and 90 days retention.

The outcome goals for the America’s Promise Grant funded by US DOL are provided below. All programs must have program designs that support the attainment of these measures. Employment placement is expected in high-skilled IT occupations. All measures except the Employment Outcome Day 1 Wage are a percentage of the total participants served.

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| Enrollment of Participants | |
| Day 1 Outcome | 79% |
| Employment Outcome Day 1 Wage (Median) | \$34.23 |
| Day 30 Follow-Up | 75% |
| Day 90 Follow-Up | 70% |

This Addendum revises this section to be:

Overall, the Provider should expect to serve of 374 participants (70% of 134 plus 280-see below).

The following is a breakdown of the expected populations to be served as well as their corresponding performance measures:

- **134 Participants.** This is the total number of participants who will already have been engaged in a DTCC IT training program. It is expected that the provider will engage these participants by providing job search strategies, job referrals, and placement into employment as well as engaging clients through Work-Based Learning activities with the goal of placing participants into employment. Not all will need to have a Work-Based Learning activity. The following is a breakdown of the 134:
 - 13 participants completed CCNA training at DTCC in New Castle County on August 10, 2018. These participants will be referred to Provider as soon as the agreement is executed.
 - 31 participants are in progress at the issuance of this RFP for the following:
 - CCNP in New Castle County with a training end date of 9/24/2018 (10 participants)
 - JAVA in Kent County with a training end date of 4/4/2019 (11 participants)
 - ORACLE in Kent County with a training end date of 9/18/2018 (10 participants)All of these participants will be referred to the Provider as soon as the agreement is executed.
 - 90 participants are expected to be in progress at the time of contract execution as DTCC is currently recruiting for IT programs that are expected to begin in 2018. The breakdown is as follows and it is anticipated that 10 participants will be in each. This is subject to change as actual enrollment numbers will determine what training is executed:
 - CCNA in Sussex County with an anticipated start of 9/12/2018
 - CCNA in Kent County which does not have an anticipated start date

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- CCNP in Sussex County with an anticipated start of 9/10/2018
- CCNP in Kent County with an anticipated start of 9/17/2018
- SQL in New Castle County which does not have an anticipated start date
- ORACLE in Sussex County with an anticipated start of 9/17/2018
- .Net in Sussex County which does not have an anticipated start date
- CCNA Security in New Castle County which does not have an anticipated start date
- CCNA Security in Sussex County which does not have an anticipated start date

Employment placement is expected in high-skilled IT occupations. The Performance Measures for this population are:

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| Percent of referred that enroll with vendor | 70% |
| Day 1 Employment (of those who enrolled) | 79% |
| Employment Outcome Day 1 Wage (Median of those enrolled) | \$34.23 |
| Day 30 Employment Retention (of those who enrolled) | 75% |
| Day 90 Employment Retention (of those who enrolled) | 70% |

- **280 Participants.** The Provider will enroll at a minimum 250 individuals using specific recruitment and outreach efforts. These individuals will be placed in DTCC IT training set to take place in 2019 and 2020 and receive the services specified in Section C, culminating in job placement and 90 days employment retention. In addition, the Provider may directly place into employment any participant who it is determined that training is not the best option and is qualified for an IT opening (capped at 30). These individuals will count in the numerator and denominator in the below employment and wage related Performance Measures.

Employment placement is expected in high-skilled IT occupations. The Performance Measures for this population are:

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| Enrollment Goal | 280 |
| Enrolled in DTCC IT Training (of Enrollment Goal) | 250 |
| Directly Placed into Employment (of Enrollment Goal and Capped at 30) | 30 |
| Day 1 Employment (of those who enrolled) | 79% |
| Employment Outcome Day 1 Wage (Median of those enrolled) | \$34.23 |
| Day 30 Employment Retention (of those who enrolled) | 75% |
| Day 90 Employment Retention (of those who enrolled) | 70% |