



09-30-12

Michael H. Borek, D.O.  
1915 Langcome Drive  
N. Graylyn Crest,  
Wilm., DE 19810

Dear Michael H. Borek, D.O.

I am pleased to inform you that DVR/DDS has been awarded Contract Number LAB 12001- Chief Medical Consultant. **Please note that this is a multiple award contract pursuant to Delaware Code, Title 29, Chapter 6926.**

Enclosed are two (2) copies of our contract form that must be completed and returned to my attention prior to 10-01-12 must be returned. The contract form **MUST** have the signature of a representative who has the legal capacity to enter your organization into a formal contract with the State of Delaware, DOL, and DVR/DDS. One copy of the fully executed contract form will be returned for your records.

The awarded vendor(s) will be required to complete the new W-9 Form by visiting the Division of Accounting's website: <http://accounting.delaware.gov/>. It is the vendor's responsibility to act upon this instruction for submitting a new W-9 form, agencies will not be able to purchase if this is not completed and accepted by the Division of Accounting. If you need assistance or have questions, please contact 302-734-6827 or fax your inquiry to 302-736-7909.

We appreciate your interest and look forward to working with you.

Sincerely,

Barbara Boese  
DVR Contracts Administrator

Enclosures