

03/24/2020

TO: ALL OFFERS

FROM: Joseph W. Booth  
Supervisor of Buildings & Grounds

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSAL (RFP) - CONTRACT NO. IRSD-2020-001 ARCHITECTURAL/ENGINEERING SERVICES

**ADDENDUM #2**

Due to mandated school closures and potential health risk factors associated with COVID-19, Indian River School District is making the following updates to the above-referenced RFP:

1. Section IV, B.2.
  - a. An electronic copy of the proposal can be emailed to [joseph.booth@irsd.k12.de.us](mailto:joseph.booth@irsd.k12.de.us) in lieu of providing six (6) paper copies and one (1) electronic copy on USB memory drive. This is the preferred method, but not required.
  - b. There is no change to the proposal deadlines.
  - c. IRSD will only be receiving mail via the United States Postal Service on select days. Please note that these deliveries, including those via Express Delivery (e.g. Fedex, UPS, etc.), may be delayed, which could result in a proposal not being delivered prior to the deadline.
  - d. On April 6, 2020, IRSD will have a staff member present to receive hand-delivered proposals between the hours of 11 AM and 1 PM ONLY.