



DATE: September 17, 2020
HSS 20-050

**Comprehensive Substance Abuse Prevention Services
For
Division of Substance Abuse and Mental Health**

Date Due: October 2, 2020
By 11:00 AM

Addendum 1: Questions and Answers:

Please Note:

Responses to questions received by the deadline of September 4, 2020.

THE ATTACHMENT HEREBY BECOME A PART OF THE ABOVE MENTIONED RFP.

Anham Mohammed
Procurement Administrator

Ruthena Gbedema
RFP COORDINATOR



HSS-20-050 Comprehensive Substance Abuse Prevention Services - Questions and Answers

Question regarding RFP for HSS-20-050 Comprehensive Substance Abuse Prevention Services

Questions from Bonfire:

1. **Q: Are you able to provide a start date for any programs that are funded through this initiative? I believe current contracts end on 9/30 or 10/1 and was just curious as to the potential gap. Thanks very much.**

A: We are unable to give an exact start date. Please refer to section V. Contract Terms and Conditions, 4. General Information, section (g.), of page 17, it states that “The State reserves the right to extend this contract on a month-to-month basis for a period of up to three months after the term of the full contract has been completed.”

2. **Q: To confirm, notarizations are no longer required? On page 6 of the RFP it says they are no longer required but on page 46 it lists that the non-collusion agreement has to be notarized.**

A: Notarizations on Non-Collusion agreement are no longer required.

3. **Q: On page 61 of the RFP, under B. Applicant Capacity, mention is made of a requirement for applicants to submit 2 letters of support. Can you provide an example of the best source for these letters?**

A: A few examples of letters of support are from organizations or partners who are a part of the referral, participation or planning of your prevention program. School officials; community members; local or state representatives; collaborative partner; other community-based provider(s), partner state or local agencies.

4. **Q: Do we need to address all 5 of the substances listed? 1) Alcohol; 2) Marijuana; 3) Tobacco and smoking products, including e-cigarettes (“Vapes”); 4) Prescription Opiates; and 5) Heroin among high risk populations in the state of Delaware. If not is there a minimum number of substances to be addressed?**

A: No, this is dependent upon organizations program target population served and the type of



program used.

5. Q: Is there a page limit?

A: No; The State of Delaware discourages overly lengthy and costly proposals. It is the desire that proposals be prepared in a straightforward and concise manner. Unnecessarily elaborate brochures or other promotional materials beyond those sufficient to present a complete and effective proposal are not desired. The State of Delaware's interest is in the quality and responsiveness of the proposal.

Questions submitted through email:

6. Q: Do you anticipate extending the bid due date?

A: Any updates to this RFP will be posted on www.bids.delaware.gov/ and on <https://dhss.bonfirehub.com/portal>.

7. Q: What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?

A: None at this time, however, any updates to this RFP will be posted on www.bids.delaware.gov/ and on <https://dhss.bonfirehub.com/portal>.

8. Q: Was this bid posted to the nationwide free bid notification website at www.mygovwatch.com/free?

A: No

9. Q: Other than your own website, where was this bid posted?

A: This bid solicitation was posted on www.bids.delaware.gov/ and on <https://dhss.bonfirehub.com/portal>.