



*Delaware Health  
And Social Services*

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**DIVISION OF MANAGEMENT SERVICES**

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PROCUREMENT

DATE: September 17, 2020

HSS 20 013

WIC EDUCATION MATERIALS AND RESOURCES

FOR

DIVISION OF PUBLIC HEALTH

Date Due: October 14, 2020  
11:00AM

ADDENDUM # 1

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE ABOVE MENTIONED BID.  
Responses to questions received by the due date of September 9, 2020.

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**RFP HSS 20 013**  
**WIC EDUCATION MATERIALS AND RESOURCES**  
**Questions**  
**September 9, 2020**

1. **Section II. A. Page 5: Would the Delaware WIC consider this RFP to be solely for printed materials, or is there other collateral included in the scope of work? (ex. videos, digital materials, social media content).**

Answer - Printed materials only.

2. **Section II. A. Page 5: Is the Delaware WIC open to a bidder offering videos as part of a value add?**

Answer - No.

3. **Section II. A. Page 5: Would a bid that includes other types of collateral be a preferred choice?**

Answer - No.

4. **Section II. A. Page 5: Will the Delaware WIC be putting forth other bids this year for other types of collateral? (ex. videos, digital materials, social media content).**

Answer - No.

5. **Section IV. E. Page 15: Does the "Supplier Diversity plan" refer to a specific certification, or does it refer to a general company-wide policy?**

Answer - The "Supplier Diversity Plan" refers to a general, company-wide policy.

6. **Can we bid for document translation services only?**

Answer - No.

7. **Are out of state vendors able to participate as well?**

Answer - Yes.

8. **What is the estimated volume in word and/or pages for this RFP?**

Answer - No set requirement.

9. **We are a small women-owned minority business certified by the State of Virginia. Are we also required to be certified by the state of Delaware?**

Answer - Bidders/vendors are not required to be certified as a diverse business (Minority, Woman, Disabled, Veteran owned business) by the state of Delaware. Attachment 10 of the RFP provides information on who to contact if you wish to become certified in Delaware. Submission of a completed Office of Supplier Diversity (OSD) application is optional and does not influence the outcome of any award decision.