



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: August 6, 2019

HSS-19-054

**Nurse Practitioner and Geriatric Psychiatrist
For
Division of Substance Abuse and Mental Health**

Date Due: August 22, 2019
By 11:00 AM

Addendum 1: Questions and Answers

THE ATTACHMENT HEREBY BECOME A PART OF THE ABOVE MENTIONED RFP.

Kimberly Jones
Purchasing Services Administrator

Dominique Puleio
Procurement Coordinator (DSAMH)

**Nurse Practitioner and Geriatric Psychiatrist
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Questions & Answers**

1. Page 3-5

Text of Passage being questioned: Minimum Requirements – For this RFP, do we as a Staffing Firm that recruit and place independent contractors, need to submit hard copy licenses (Delaware), DUNS Number, etc. or can that be submitted at a later date?...In addition, how many vendor/contractors will be awarded? Is there a tier system? If more than one vendor/contractor is awarded and there isn't a tier system, how will jobs get distributed to firms?

Answer: The Delaware state license as well as your DUNS can both can be applied for online. While both are mandatory for proposal submission, a print out of the confirmation page from the application will suffice for the submission of your proposal. Please be mindful that these requirements must be met prior to an executed contract; this is a multi-award contract meaning this could be awarded to one vendor or multiple vendors; whichever is more advantageous to the state in order to do so. Contracts will be awarded to the firms whose provided services can best meet the needs of the State of Delaware.

2. Page 57-58

Question: Text of Passage being questioned: Schedule, Staffing – How many Nurse Practitioners and Geriatric Psychiatrists are required for this schedule? Are hours subject to change? Or is it only 40 hours a week for 12 months? Is the state satisfied with the current provider(s) of services?

Answer: One (1) Nurse Practitioner and one (1) Geriatric Psychiatrist are required for this contract; Hours could be subject to change based on the Age of population at Delaware Psychiatric Center; One (1) Nurse Practitioner 40(Forty) hours weekly; One (1) Geriatric Psychiatrist 8(Eight)hours weekly; Contract terms are 12 months. Initial period is 12 months (1 year) with 4 (four) optional 1(one) year extension periods. The current provider is performing to the terms of the scope of service.

3. Page 60

Question: Text of Passage being questioned: Fiscal Requirements, Service Period, Performance Measures – What was the spend on this contract in 2016, 2017, and 2018? Who were the previous incumbents? What is the expected annual spend for this contract? Is the state seeking bidders/new firms with the lowest price?

Answer: This information cannot be divulged, however you can submit a Freedom of information Act (FOIA) request to obtain this specific information. Who were the previous incumbents? You can find awarded contract information on bids.delaware.gov under awarded contract information. If this information is no longer available on this website, a Freedom of information Act (FOIA) request will need to be submitted. What is the expected annual spend for this contract? Will be determined once budgets are received. Is the state seeking bidders/new firms with the lowest price? The state is interested in proposals that can best meet the needs of the required services.