PROCUREMENT

DATE: 8/8/19

HSS-19-053

Dietary Program Services
For
Division of Substance Abuse and Mental Health

Date Due: 08/27/2019– 10/02/2019 at 11:00 AM (Local Time)

Addendum 1:

PLEASE NOTE: Addendum 1 contains the following; Timeline Adjustment, Pre-Bid Meeting, Kitchen Walkthrough

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE ABOVE MENTIONED RFP.

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Kimberly Jones
Procurement Administrator

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Dominique Puleio
RFP COORDINATOR
**TIMELINE ADJUSTMENT**

- **Public Notice**
  - Date: 07/16/2019

- **Deadline for Questions**
  - Date: 08/06/2019

- **Pre-Bid Meeting**
  - Date: 09/04/2019 at 1:00 PM (Local Time)

- **Response to Questions Posted by:**
  - Date: 09/18/2019

- **Deadline for Receipt of Proposals**
  - Date: 10/02/2019 at 11:00 AM (Local Time)

- **Estimated Notification of Award**
  - Date: 10/30/2019

**PREBID MEETING**

A pre-bid meeting has been scheduled for **Wednesday, September 4th 2019 at 1 pm** at Delaware Health and Social Services, Herman M. Holloway Sr. Campus, Procurement Branch, Main Administration Building, Sullivan Street, First Floor Conference Room #198, 1901 North DuPont Highway, New Castle, DE 19720.

While not mandatory, the pre-bid meeting gives applicants an opportunity to walk through the RFP boilerplate, the RFP process, and address any questions or concerns from potential bidders.

To register for the Pre-Bid Meeting, please contact Dominique Puleio at DHSS_DSAMHCONTRACTS@state.de.us. To ensure meeting space will accommodate those desiring to attend, it is requested that bidders limit representation to two (2) individuals. Please include your name, organization, contact person, email, and number of people attending.

**KITCHEN TOUR**

All interested parties planning to attend the kitchen and serving area walkthrough; this is scheduled for September 4th 2019 directly following the pre-bid meeting.

Directions to the Kitchen:
1. Right onto Schweidel Circle
2. Right onto Debnam Drive (3rd turn)
3. Left at McGinnes Place (second intersection)
4. The Kitchen is the third building on the right