



*DELAWARE HEALTH  
AND SOCIAL SERVICES*  
DIVISION OF SUBSTANCE ABUSE  
AND MENTAL HEALTH

CENTRAL OFFICE



*Delaware Health  
And Social Services*

**DIVISION OF SUBSTANCE ABUSE AND MENTAL HEALTH**

**DATE:** September 10, 2019  
**HSS** 19-050

**DUI Education and Outpatient Treatment Services  
For  
Division of Substance Abuse and Mental Health**

**Date Due:** October 2, 2019  
**By** 11:00 AM

**Addendum #2**

**Please Note:**

THE ATTACHMENT HEREBY BECOME A PART OF THE ABOVE MENTIONED RFP.

Changes to the RFP:

Page 57: An active link has been provided for the Standard Operating Procedures Manual

Page 62: Wording removed

\_\_\_\_\_  
Ruthena Gbedema  
Procurement Administrator

\_\_\_\_\_  
Dominique Puleio  
RFP COORDINATOR



Changes to RFP HSS-19-050

**Page 57:**

**Prior Substance Abuse:** The program shall be required to consider any previous substance abuse education and/or treatment services received by the client. Guidelines for acceptance of prior treatment can be found in the **Standard Operating Procedures manual** provided by the Delaware Department of Health and Social Services, Division of Substance Abuse and Mental Health.

**Standard Operating Procedures Manual:** All contracted vendors are required to follow the requirements in the **Standard Operating Procedures manual** provided by the Delaware Department of Health and Social Services, Division of Substance Abuse and Mental Health. Further, all contracted providers must update the manuals as updates are provided; all staff must be made aware of changes and are expected to implement those changes as they occur

**Page 62:**

**GENERAL REQUIREMENTS FOR INVOICING AND REPORTING**

All ~~invoices~~, reports, documents provided in response to an audit, and any documentation provided to DSAMH pursuant to any contractual obligation as set forth herein, including any chart or compilation of information, report, or other document produced by the Contractor(s) for presentment to DSAMH shall contain, in a prominently displayed location, the following written attestation: