



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: May 21, 2019

HSS-19-046

AmeriCorps Request for Formula Applications 2019-2020

for

The Division of State Service Centers

Date Due: June 12, 2019

By 11:00 AM Local Time

ADDENDUM # 1 Questions and Answers

Responses to questions received by the deadline of May 6, 2019 and asked at
the Pre Bid meeting, May 16, 2019

PLEASE NOTE:

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE ABOVE
MENTIONED RFP.

Kimberly Jones
Procurement Administrator

Charles Harris
Social Services Administrator

ADDENDUM #1- QUESTIONS AND ANSWERS FOR
HSS-19-046 AmeriCorps Request for Applications 2019-2020

Q1: Is the process the same for applying for a planning grant in formula?

A1: Yes, this RFP pertains to operating AmeriCorps programs and planning grants.

On page 1 of Appendix C, Letter of Intent, Question 1: Brief Description of Program, indicate you are applying for a planning grant. On page 3 of Appendix C, in the AmeriCorps members section, check the Planning grant box.

Q2: Are we able to edit what we already submitted for the competitive grant?

A2: Yes, if your competitive grant application in the Corporation for National and Community Service was not awarded, the application will be moved to the Formula grant application in eGrants. You can simply edit and submit. However, anything submitted in the federal eGrants system will not be reviewed or considered until the applicant has completed the RFP process.

Q3: Where is the RFP?

A3: The RFP is posted on-line on the Bid Solicitation Directory at:
<https://mymarketplace.delaware.gov/>

Q4: Is there anywhere to find an example of previous planning grant applications?

A4: This would require a Freedom of Information Act (FOIA) request. The request should be submitted to the Procurement Office via email: DHSS_DMS_dmsprocure@delaware.gov.

We cannot guarantee the request will be completed before the bids are due.

Q5: When should we start following the bid site?

A5: For this current RFP, it is recommended you check the bids website at least weekly, to check for any changes in dates, addendums, etc.

The next AmeriCorps related RFP will be posted in November or December.