



## DELAWARE HEALTH AND SOCIAL SERVICES

*Division of Services for Aging and Adults with Physical Disabilities*

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**DATE:** September 3, 2019

**ISSUED BY:** Lisa Bond  
Division of Management Services  
(302) 255-9088

**SUBJECT:** AWARD NOTICE  
Contract No. HSS-19-015  
Strategic Plan for DHSS Security

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### 1. CONTRACT PERIOD

Each vendor's contract shall be valid from July 1, 2019 through June 30, 2020.

Each contract may be renewed for two (2) additional one (1) year period(s) through negotiation between the contractor and the Division of Management Services. Negotiation may be initiated no later than ninety (90) days prior to the termination of the current agreement.

The State reserves the right to extend the contract on a month-to-month basis for a period of up to three (3) months after the term of the full contract has been completed.

### 2. VENDOR(S)

Margolis Healy and Associates, LLC  
121 Connor Way, Suite # 255  
Williston, VT 05495  
Katrina Crandall – 3802-861-1428  
[kcrandall@margolishealy.com](mailto:kcrandall@margolishealy.com)

### 3. FUNDING

Vendor Name	Funding
Margolis Healy and Associates, LLC	\$98,544