



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: July 3, 2019

HSS-19-002

HOME & COMMUNITY BASED SERVICES
FOR INDIVIDUALS WITH INTELLECTUAL & DEVELOPMENTAL DISABILITIES
FOR
THE DIVISION OF DEVELOPMENTAL DISABILITIES SERVICES

Date Due: July 30, 2019
By 11:00 a.m Local Time

ADDENDUM # 1-ADDITIONAL INFORMATION

PLEASE NOTE:

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE ABOVE
MENTIONED RFP.

Kimberly Jones
Procurement Administrator

Kami Giglio
Social Service Chief Administrator

PLEASE NOTE: BIDDERS MUST ANSWER THE SUPPLIER DIVERSITY QUESTIONS LISTED BELOW AND SUBMIT THEIR RESPONSES WITH THEIR PROPOSAL. THIS IS A MANDATORY REQUIREMENT.

<p>Bidders must circle Yes or No to the following questions and include the answers in their response.</p>	
<p>1) Does the bidder have a Supplier Diversity plan currently in place?</p>	<p>Yes/No</p>
<p>2) Does the bidder have any diverse sub- contractors as outlined in Attachment 8 Tier II Sub-contractors?</p>	<p>Yes/No</p>
<p>3) Does the bidder have a written inclusion policy in place? If yes, attach a clearly identifiable copy of the inclusion plan to your proposal.</p>	<p>Yes/No</p>
<p>Answers to these 3 questions are mandatory and do not affect the weighted evaluation of this proposal. However, an affirmative answer to question 2 may directly impact quarterly sub-contracting reporting as illustrated in Attachment 8 in those instances where an awarded contract includes subcontracting activity.</p>	

Please Note: Attachment #9- Office of Supplier Diversity Application (OSD) was inadvertently omitted from the Request for Proposal. Attachment #9 is NOT a required form. It is provided for informational purposes only for organizations who are interested in submitting an application to the Office of Supplier Diversity.

Attachment 9

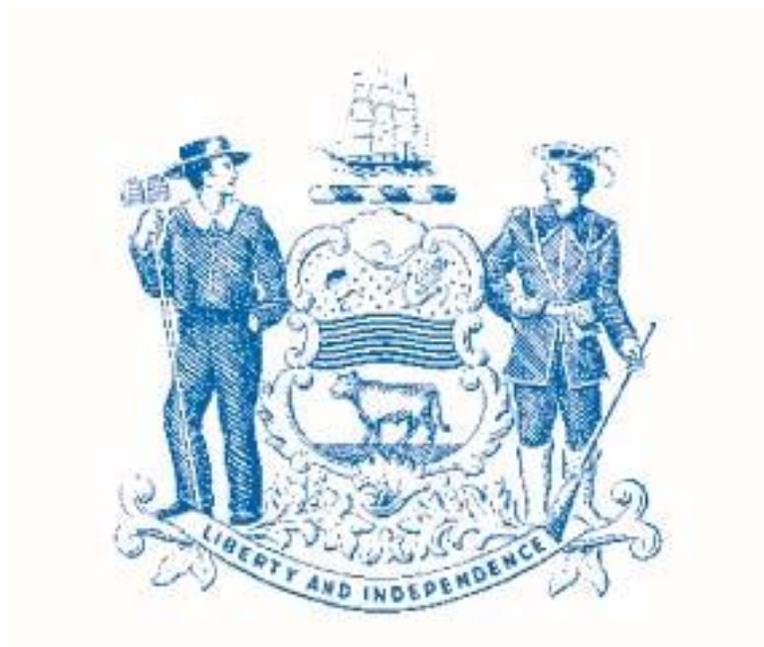
**State of Delaware
Office of Supplier Diversity
Certification Application**

The most recent application can be downloaded from the following site:

<http://gss.omb.delaware.gov/osd/certify.shtml>

Submission of a completed Office of Supplier Diversity (OSD) application is optional and does not influence the outcome of any award decision.

The minimum criteria for certification require the entity must be at least 51% owned and actively managed by a person or persons who are eligible: minorities, women, veterans, and/or service disabled veterans. Any one or all of these categories may apply to a 51% owner.



Complete application and mail, email or fax to:

Office of Supplier Diversity (OSD)
100 Enterprise Place, Suite 4

Dover, DE 19904-8202
Telephone: (302) 857-4554 Fax: (302) 677-7086
Email: osd@delaware.gov
Web site: <http://gss.omb.delaware.gov/osd/index.shtml>

**THE OSD ADDRESS IS FOR OSD APPLICATIONS ONLY.
THE OSD WILL NOT ACCEPT ANY VENDOR BID RESPONSE PACKAGES**