



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: March 2, 2018

HSS 18 007

**PRECONCEPTION AND PERINATAL HEALTH EDUCATOR
FOR
DIVISION OF PUBLIC HEALTH**

Date Due: March 29, 2018
11:00AM

ADDENDUM # 1

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE ABOVE
MENTIONED BID.

Responses to questions received by the deadline of February 20, 2018
and those discussed at the pre-bid meeting March 2, 2018.

Kimberly Jones
Purchasing Services Administrator
(302) 255-9291

William Ingram
(302) 744-4706

RFP HSS 18 007

PRECONCEPTION AND PERINATAL HEALTH EDUCATOR

Question and Answers

NUMBER	QUESTION	ANSWER
1	What does the response piece need to entail?	The response to this request for proposals must include 2 paper copies – one marked as original- and 6 electronic copies of the proposal. The electronic copies can be on USB Flash Drives or, Compact Disks (CD). All submitted material become the property of the State of Delaware.
2	Should the proposal indicate that we've held the contract for the last 5 years and these are the accomplishments from holding the existing contract? This would be our focus for the next contract?	The proposal must make as complete a case as possible regarding the knowledge, skills abilities and experience of the organization to provide the required services. To the extent that a previous contract for the required services helps to make the case, it may be useful although not necessarily advantageous. The proposal must stand on its own as evaluators will base their recommendations on the presented information. It is important to note that evaluators may not necessarily know the previous work or experience of any responding organization.
3	Are the evaluators randomly selected?	The evaluators are selected based on their knowledge of the project, experience in evaluating requests for proposals, and in contracting policies and procedures.
4	Will there be someone from Public Health (as an evaluator)?	The evaluation panel will include staff from the Division of Public Health.