



**DELAWARE HEALTH
AND SOCIAL SERVICES**

DIVISION OF
DEVELOPMENTAL DISABILITIES SERVICES

OFFICE OF THE DIRECTOR

May 19, 2017

Ms. Rhonda Befort
Arbitre Consulting, Inc.
P.O. Box 860029
Shawnee, KS 66226

Dear Ms. Befort:

The Department of Health and Social Services (DHSS) has concluded its contract negotiations for HSS-16-049 Inventory for Client and Agency Planning (ICAP.) This communication is to inform you we have awarded and successfully executed a contract with your agency. Your vendor information will be posted to <http://bids.delaware.gov> in the near future.

The Department of Health and Social Services would like to thank you for your agreement to provide the Inventory for Client and Agency Planning services and look forward to working with you and your agency.

Sincerely,
Signature on File

Jill Rogers, Director
Division of Developmental Disabilities Services

pc: Annette Opalczynksi
Lynda Lord
Nicole Johnson
Deanna Pedicone