



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: May 11, 2016

HSS-16-031

Indigent Burial and Cremation Services

for

Division of Social Services

Date Due: June 20th, 2016
By 11:00 am Local Time

Addendum # 1 Questions and Answers.

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Questions received for RFP No. HSS16-031, Indigent Burial and Cremation Services

1. Cremations – Can the cremation be approved by anyone that is next of kin?

As long as it meets any and all State of Delaware laws with regards to cremation authorizations, the cremation can be approved by any legal next of kin.

2. Casket – Is the preference that a pine box be utilized, or can another type of casket, such as a metal casket be provided?

Another type of casket can be used as long as it is equal to or greater in value than a pine box.

3. Concrete grave marker or flat monument – which is preferred?

If the family is interested in purchasing a grave marker, it must be the flat style. Please refer to #7 on page 5 of the request for proposal.

4. Some cemeteries, such as Veterans Cemetery, do not require a vault or opening & closing of grave. Will the proposal reflect such differences in required items?

No, veteran burials should not be bid differently.

5. Does a funeral home need to be on a Delaware approved bid list or have done business previously with the State of Delaware?

No.

6. Application Process – Is there a website that a bidder can visit to pull the required bid application and questionnaires? What additional information is required?

Please refer to the following website. Instructions on submission of the request for proposal are included but not limited to page numbers 1 and 8-10.

http://bids.delaware.gov/bids_detail.asp?i=3799&DOT=N