

DEPARTMENT OF HEALTH AND SOCIAL SERVICES

Division of Medicaid and Medical Assistance

REQUEST FOR INFORMATION NO. HSS 16018-WEBASEPASRR

PREADMISSION SCREENING AND RESIDENT REVIEW

WEB BASED SCREENING SYSTEM

January 8, 2016

Deadline to Respond
01/22/2016
1:00 PM (ET)

Date: January 8, 2016

REQUEST for INFORMATION NO. HSS 16018-WEBASEPASRR

This Request for Information (RFI) will **not** result in award of a competitively bid contract.

The Department of Health and Social Services, Division of Medicaid and Medical Assistance, is seeking market information on web based Preadmission Screening and Resident Review (PASRR) systems. The information gathered may or may not lead to the issuance of a Request for Proposals.

Responses to this Request for Information will remain confidential until such time as a determination is made on whether the State will move forward with a Request for Proposal for a web based PASRR system. If a decision is made to move forward with a Request for Proposal, the responses to this Request for Information will remain confidential until the completion of the Request for Proposal process.

All responses to this Request for Information shall be submitted in a sealed envelope **clearly displaying the request for information number and Respondent name** by 01/22/16 at 1:00 (ET).

Responses must be mailed to:

DHSS

Division of Medicaid and Medical Assistance

Adams State Service Center

546 S. Bedford Street

Georgetown, DE 19947

Attn: Mary Murabito, RN

Please review and follow the information and instructions contained in this Request For Information (RFI). Should you need additional information, please call Mary Murabito, RN at 302-515-3169 or email mary.murabito@state.de.us .

I. Background

This is a Request for Information (RFI) for a web based Preadmission Screening and Resident Review (PASRR) system issued by the Delaware Division of Medicaid and Medical Assistance (DMMA). To ensure compliance with federal Medicaid PASRR requirements and achieve best practices for client focused outcomes, a need for a web based PASRR system has been identified by the three State agencies responsible for carrying out the federal PASRR requirements. Therefore DMMA, the Division of Substance Abuse and Mental Health (DSAMH), and the Division of Developmental Disabilities Services (DDDS) are undertaking an analysis of the web based PASRR system market as a whole. The State reserves the right to request web based demonstrations from one or more Respondents to better understand the capabilities in the market place.

II. Responses to this Request for Information:

After reviewing the State's anticipated service requirements Respondents shall:

- 1) Provide responses to the questions listed in Appendix A.
- 2) Provide estimated pricing using Appendix B

Respondent shall provide one (1) paper copy and one (1) electronic copy on CD/DVD/or thumb drive of its response

III. Definitions

- A. PASRR – Preadmission Screening and Resident Review
- B. DMMA – Division of Medicaid and Medical Assistance responsible for oversight of the States PASRR program and assurance Level I is performed before NF admission
- C. DSAMH – Division of Substance Abuse and Mental Health responsible for evaluations and determinations of whether an individual requires the level of

services provided by a Nursing Facility and whether specialized services are needed

- D. DDDS – Division of Developmental Disabilities Services responsible for evaluations and determinations of whether an individual requires the level of services provided by a NF and whether specialized services are needed
- E. IPC – Independent Professional Consultant
- F. Level I screen – screening for the purpose of identifying all individuals who are suspected of having Mental Illness, Intellectual Disability, Developmental Disability, or Related Condition
- G. Level II Abbreviated (or 1.5) screen – evaluation and determination by designated DSAMH staff whether NF services and specialized services are needed
- H. Level II Full evaluation – evaluation and determination by DDDS for individuals with suspected Intellectual Disability or Related Condition or by the IPC and determination by DSAMH staff for individuals with suspected mental illness regarding whether NF services and specialized services are needed
- I. SMI – Serious mental Illness that resulted in serious functional impairment in carrying out major life activities

IV. Service Needs for which information is sought:

- A. PASRR Level I screening system available 24/7/365
 - i. Screening results
 - a. Respondent provides real-time screening results
 - b. Respondent ensures results are federally compliant with PASRR regulations
 - c. Respondent ensures results are sensitive to possible PASRR qualifying conditions
 - d. Respondent prioritizes positive Level I screens which are then immediately available for clinical review
 - ii. Clinical Review of positive Level I screens
 - a. Respondent provides review of positive Level I screen for PASRR qualifying conditions including supporting documentation
 - b. Respondent has capability of clarifying and requesting additional information for positive Level I screens when necessary
 - iii. Dementia Exclusion, Hospital Discharge Exemption, and Categorical Decisions
 - a. Respondent has workflow capability for Exclusions, Exemptions, and Categorical Decisions including issuance of findings
 - iv. PASRR Level II Referral
 - a. Respondent has workflow capability to refer full Level II screens to IPC for evaluation

B. PASRR Level II System

- i. Respondent has workflow capability to perform and issue evaluation reports
- ii. Respondent provides Level II summary of evaluation results to identified recipients
- iii. Respondent has capability to transmit IPC evaluation results to MI/ID authority for Final Determination
- iv. Respondent has capability to generate notification letters for determination staff to send to required parties

C. Secure Hosting

- i. Respondent is capable of creating and maintaining a secure user system providing HIPAA compliant PASRR processing
- ii. Respondent is capable of prequalifying and authorizing screeners as legitimate subjects who can log on the system 24/7

D. Training and Customer Service

- i. Respondent provides initial system training to State and end users and maintains quality customer service
- ii. Respondent provides ongoing training to State staff and end users secondary to changes and upgrades to the system over time
- iii. Respondent provides system manuals and educational materials to State staff and end users
- iv. Respondent provides qualified staff that are available to talk directly with State staff regarding issues or questions about the system during normal working hours
- v. Respondent provides updates to software as needed to align with any CMS regulatory changes
- vi. Respondent provides a variety of on-demand reports that capture trends and individualized information

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Appendix A

Questions

Please provide one (1) paper and one (1) electronic copy on CD/DVD/or thumb drive of your answers

- 1) Are there any services not mentioned in Section IV of this RFI that your organization feels the State should consider relative to web based PASRR?
- 2) Do you have a website that the State should view to learn more about your web-based PASRR system? If yes, please provide that web address.
- 3) Is your organization able to provide estimated all-inclusive pricing as well as pricing for each module?
 - a. If yes, please provide pricing as requested in Appendix B
If no, please explain why
- 4) What are the minimum hardware and software specifications necessary to run your application?

Appendix B

Pricing

Estimated Price should be all inclusive of the requirements in RFI Section IV with an estimated annual Level I volume of 12,000

Web Based PASRR System

Service Type	Cost to Build	Cost to maintain annually
Level I system		
Level II system		
Secure Hosting		
Training and Customer Service		

Please provide one (1) paper and one (1) electronic copy on CD/DVD/or thumb drive of pricing.