



**DELAWARE HEALTH AND SOCIAL SERVICES**

*Division of Services for Aging and Adults with Physical Disabilities*

July 14, 2016

RE: HSS-16-004 – Purchase, Delivery, & Installation of Electric Beds & Mattresses and Disposal of Old Products

Robert H. Klein Jr.  
Direct Supply Inc.  
6767 N. Industrial Road  
Milwaukee, WI. 53223  
Cc: Joel Hoffman

The Division of Services for Aging and Adults with Physical Disabilities (DSAAPD) has completed evaluation of proposals submitted in response to the above referenced RFP. We would like to invite Direct Supply to enter into contract negotiations as soon as possible. DSAAPD will be contacting you to facilitate this process.

We look forward to successful negotiations and a rewarding business relationship. As a reminder, service delivery may not begin until you have received both a fully executed contract and a valid purchase order. Should you have any questions please call Franklin Jones, DSAAPD Contracts Manager at 302-255-9374.

Sincerely,

Signature on File

Lisa Bond  
Director  
Division of Services for Aging & Adults with Physical Disabilities