



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: November 17, 2015

HSS 15 054

RYAN WHITE QUALITY MANAGEMENT PROGRAM
FOR
DIVISION OF PUBLIC HEALTH

Date Due: January 6, 2016
11:00AM

ADDENDUM # 1

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE ABOVE
MENTIONED BID.

Responses to questions received and/or discussed at the pre-bid
meeting on November 17, 2015 are attached.

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Ryan White Quality Management Program
Questions & Answers
RFP: HSS 15 054
November 17, 2015

RFP#15 054 Ryan White Quality Management Pre-bid meeting questions & answers:

1. I would like to know who is the incumbent for this contract?

Answer: There is not an incumbent for this contract.

2. List of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required.

Answer: These are all included in RFP.

3. Soft Copy of the Tender Document through email.

Answer: This is available on state website – <http://bids.delaware.gov>.

4. Names of countries that will be eligible to participate in this tender?

Answer: Burden is on the bidder to demonstrate how they are eligible.

5. Information about the Tendering Procedure and Guidelines

Answer: This information is included in the RFP.

6. Estimated Budget for this Purchase?

Answer: There is no estimated budget, we expect the bidders to tell us what they can provide the services in the RFP for.

7. Any Extension of Bidding Deadline?

Answer: Not at this time.

8. Any Addendum or Pre Bid meeting Minutes?

Answer: All information pertaining to this RFP will be posted on the state website - <http://bids.delaware.gov/>

9. On page 5 of the RFP, there is a sentence that says “organizations that are currently funded by the Ryan White Part B/ADAP Program are excluded from submitting a bid application for this service.” Does this exclusion apply only to organizations receiving money from DELAWARE’s Program, or does it apply to organizations receiving those funds from ANY Part B/ADAP Program? Is it possible for organizations from other states to respond to this RFP?

Answer: Organizations receiving Delaware Part B/ADAP funds are not eligible to apply. An organization that receives Part B/ADAP funds from another state can apply.

10. What service categories are being monitored?

Answer: Per HRSA and state program guidelines.

11. Require a nurse to perform outpatient ambulatory guidelines chart reviews?

Answer: Not at this time.

12. Total number of program service providers?

Answer: The program has approximately 50 service providers.

13. What year will the selected contractor start chart reviews?

Answer: Fiscal year 2016, April 1, 2016 to March 31, 2017.

14. What responsibility will the vendor have in the HIV Planning Council?

Answer: To be a participating member. Attend all HIV Planning Council meetings and work group meetings.

15. Is the Early Identification of Individuals with HIV/AIDS created or in place?

Answer: This will be included in the HIV planning council.

16. Do you need someone that is local for meetings?

Answer: Yes.