



*Delaware Health  
And Social Services*

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**DIVISION OF MANAGEMENT SERVICES**

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PROCUREMENT

DATE: October 5, 2015

HSS-15-025

Electronic Benefits Transfer Services

for

Division of Management Services

Date Due: November 3<sup>rd</sup>, 2015  
By 11:00 am Local Time

**ADDENDUM # 3 – RFP Language Revision, including  
Timeline Revision**

**The following TIMELINE CHANGE and Language Revisions hereby become  
part of HSS-15-025.**

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#### EBT RFP HSS-15-025 reference link update

The broken link embedded in the RFP has been corrected.

#### Farm Bill reference updated

This replaces 4.26.2 in its entirety:

##### **EBT-Only Retailers**

According to Federal Regulations in SEC. 4002. (RETAIL FOOD STORES) regarding POS terminals:

- “(A) IN GENERAL.—Except as provided in subparagraph (B), the Secretary shall require participating retail food stores (including restaurants participating in a State option restaurant program intended to serve the elderly, disabled, and homeless) to pay 100 percent of the costs of acquiring, and arrange for the implementation of, electronic benefit transfer point-of-sale equipment and supplies, including related services.
  
- “(B) EXEMPTIONS.—The Secretary may exempt from subparagraph (A)— “(i) farmers’ markets and other direct-to-consumer markets, military commissaries, nonprofit food buying cooperatives, and establishments, organizations, programs, or group living arrangements which meet criteria set forth in farm bill.

#### SAS-70 replaced by SSAE 16

Section 4.17 should reference SSAE 16 and not SAS-70.

#### Order of Precedence

This replaces the order of precedence in Section 7.1 and #18 in Appendix C.

- A. Standard Department Contract
- B. Contract Amendment(s)
- C. Terms and Conditions
- D. RFP Amendment(s)
- E. Published RFP
- F. Other Informational Documents
- G. Amendment(s) to Vendor Proposal
- H. Vendor Proposal

### Revision of Anticipated Schedule

State Publishes RFP	July 16, 2015
Mandatory Bidder's Meeting	August 18, 2015
Submission of Questions	September 1, 2015
Response to Questions	September 14, 2015 - <b>REVISED 10/2/15</b>
2 <sup>nd</sup> Round Submission of Questions	October 9, 2015
Response to 2 <sup>nd</sup> Round of Questions	October 20, 2015
Receipt of Proposals Deadline	October 14, 2015 @ 11:00am local time <b>REVISED 11/3/15</b>
Selected Vendors' Demonstrations	November 3, 2015 <b>REVISED 12/3/15</b>
Notification of Award	November 17, 2015 <b>REVISED 12/17/15</b>
Contract Signature/Project Start	December 1, 2015 <b>REVISED 1/6/16</b>
Production Implementation & Start of 90 Day Warranty Period	July 11, 2016
Start of Operations Phase	October 4, 2016

### Criminal Background Check FAQs

Please see DHSS CBC FAQ document for additional information.

### Revision Section 4.15.11

This replaces in its entirety Section 4.15.11

Delaware plans to expand the EBT program to include future benefits related to EBT.