



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: September 14, 2015

HSS 15 014

**PEER SUPPORT & RECOVERY CENTER SERVICES
FOR
DIVISION SUBSTANCE ABUSE AND MENTAL HEALTH**

Date Due: October 7, 2015
11:00AM

ADDENDUM # 1

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART OF
THE ABOVE MENTIONED BID. Revised Proposal
requirements, Timeline Adjustment & Pre-Bid Questions &
Answers

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STATE OF DELAWARE

HSS-15-014

PEER SUPPORT & RECOVERY CENTER SERVICES

The proposed schedule of events subject to the RFP is modified as follows:

Response to Questions Posted by:	Date: 09/14/2015
Deadline for Receipt of Proposals	Date: 10/07/2015
Estimated Notification of Award	Date: 10/30/2015

PEER SUPPORT & RECOVERY CENTER SERVICES

The following sections of the RFP is deleted in its entirety and replaced as follows:

Page 5, RFP Submissions, Proposals, paragraph 1 is hereby updated to read:

To be considered, all proposals must be submitted in writing and respond to the items outlined in this RFP. The State reserves the right to reject any non-responsive or non-conforming proposals. Each proposal must be submitted with **5 paper copies** and 3 electronic copies on CD or DVD media disk. Please provide a separate electronic pricing file from the rest of the RFP proposal responses.

Page 39, Appendix A, “Vendors shall provide proposal packages,.....” is hereby updated to read:

1. **Five (5) paper copies** of the vendor proposal paperwork. One (1) paper copy must be an original copy, marked “ORIGINAL” on the cover, and contain original signatures.
2. Three (3) electronic copies of the vendor proposal saved to CD media disk. Copy of electronic price file shall be a separate file from all other files on the electronic copy. (If Agency has requested multiple electronic copies, each electronic copy must be on a separate computer disk or media).

RFP HSS-15-014
PEER SUPPORT & RECOVERY CENTER SERVICES
Pre-Bid Questions & Answers

1. In regards to item "r"Vendor Background Check Requirements, pg. 22 of the RFP:

If an employee of the vendor is on the registry and does not provide "direct contact" but may have "indirect" administrative responsibility, would that be acceptable or would a waiver be required for that specific situation as well?

It will depend on the tier of the person and any restrictions placed on the person through the Criminal Justice system.

2. Is the Administrative Services Organization "ASO" eligible to respond and or bid on RFP?

Yes

3. What is meant by Peer Services?

Peer Services is services provided by Peer specialists. These services should be focused on recovery, be person-centered and consistent with peer support values.

4. Will an applicant organization be required to have Peers on the Board of Directors?

Yes – most peer run organizations require 51% of board members be consumers/peers.

- 1) Will the Peers need to be certified?

Certification is preferred, but peers providing direct peer support services should be certified within 1 year of hire.