



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: March 27, 2015

HSS 15 010

Strategic Prevention Framework (SPF) – Partnership for Success (PFS): Statewide Substance Abuse Prevention Services for Youth and Adults – Implementation Grant

FOR
DIVISION SUBSTANCE ABUSE AND MENTAL HEALTH

Date Due: April 20, 2015
11:00AM

ADDENDUM # 4

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART OF
THE ABOVE MENTIONED BID. Addendum #4 Questions &
Answers & Time Table adjustment

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STATE OF DELAWARE

HSS-15-010

Strategic Prevention Framework (SPF) – Partnership for Success (PFS): Statewide Substance Abuse Prevention Services for Youth and Adults – Implementation Grant

- Section X, Paragraphs, Proposed Time Table is here by updated to read:

The Department’s proposed schedule for reviewing proposals is outlined as follows:

<u><i>Activity</i></u>	<u><i>Date</i></u>
Answers to Questions	03/27/2015
Bid Opening	04/20/2015
Selection Process Begins	04/23/2015
Vendor Selection (tentative)	05/11/2015
Project Begins	07/01/2015

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

**HSS-15-010 STRATEGIC PREVENTION FRAMEWORK – PARTNERSHIP FOR SUCCESS: STATEWIDE
SUBSTANCE ABUSE PREVENTION SERVICES FOR YOUTH AND ADULTS – IMPLEMENTATION GRANT
PRE-BID MEETING**

QUESTIONS & ANSWER

- 1) If an agency applies for both RFP's, is it possible to get on one and not both, how does that look in terms of funding?

It is an agency decision to apply for one or both of the RFPs for service.

- 2) Will the review Committee be the same for both RFP's or will there be two separate committees?

That is an internal decision that has not been determined

- 3) Is there a list of the meetings or groups the organization would have to attend to or become members of so we can include this in our level of effort for the proposal?

Awarded contractors are expected to participate in the quarterly Delaware Prevention Advisory Committee meetings; Quarterly all contractors meetings and relevant professional development to obtain and maintain prevention certification

- 4) What is the difference between the two? They seem to be exactly the same

The community RFP is referenced to include a single geographic area; statewide is the for the contractor who can provide prevention services in numerous communities throughout the state.

- 5) Can we use an evidence-based curriculum that is not primarily focused on Substance-Abuse Prevention but that includes substance abuse prevention and addresses those topics? We currently use an evidence-based model that could be adapted

The applicant would need to substantiate the appropriateness and relevance of the curriculum to the criteria for the RFP

- 6) There seems to be a lot of overlap between the strategic plan and the proposal itself (the five steps of the plan appear to follow the exact format of the overall proposal). Can you provide any guidance on how to distinguish between the two?

The five steps to the Strategic Prevention Framework are the foundation of the project. Each component must be addressed

- 7) The Management Plan mentioned on pages 23 and 35 of the RFP seems very similar to the Implementation Plan mentioned on pages 25 and 35. Are they one and the same?

They are similar in nature, however, the management plan includes the personnel and level of effort; the implementation is more task with deadline focused. It is incumbent on the applicant to respond to all of the areas. Applicants should answer each section of the RFP

- 8) The Organizational Chart requested on pages 22, 23 and 24 of the RFP appears similar to the Table of Organization on pages 23, 34 and 35. Are they the same thing?

Applicants should answer each section of the RFP