

Questions and Answers
AmeriCorps Request for Applications: 2015-2016

Q: What is the minimum number of AmeriCorps members I can apply for?

A: The minimum number of MSYs (Member Service Years) you can apply for is five. One MSY is the equivalent to one full-time AmeriCorps member. So, if you were applying for five fulltime slots or ten halftime slots, in either case the number of MSYs is five.

Q: Is the Amount of Funds requested the \$12,530 x 20 full time members? (\$250,600) or do I include health insurance, background checks and 1% commission fee (1% of what total?)

A: No, The amount of funds requested in the Letter of Intent is \$12,900 multiplied times whatever number of full time members you are requesting.

Q: If I'm submitting for a fixed amount grant, what is the dollar amount used per MSY in the Letter of Intent for the amount of funds requested?

A: If you are submitting for a fixed amount grant, the dollar amount to calculate the amount of funds requested is \$1,000 per MSY. Also, for a fixed amount grant, there is no match requirement, so the total budget should be the same amount as the amount of funds requested.

Q: I have responded to an AmeriCorps RFP previously. Is the requirement of how the documents are submitted different this year?

A: The requirements may vary from year to year, but this year you will submit one original and one hard copy of the following:

Cover Letter
Letter of Intent
Readiness Self-Assessment
Bidder's Signature Form
Certification Sheet
Statement of Compliance

Q: If I am not a new applicant for AmeriCorps funding, must I complete the Readiness Self-Assessment?

A: If you are a current AmeriCorps subgrantee, you will complete and submit only page 8 of the Readiness Self-Assessment document.

Q: Who should sign for the “authorized signature” on all six documents?

A: The individual authorized to sign is dependent upon the practices and policies of your organization.

Q: Can you explain the minimum and maximum amounts in the federal NOFO for living allowances.

A: No. That information is not relevant to this RFP. Questions of that nature will be addressed in a different venue.