



**DELAWARE HEALTH  
AND SOCIAL SERVICES**

DIVISION OF PUBLIC HEALTH

January 28, 2015

Peter Houle  
Executive Director  
Delaware HIV Services, Inc.  
100 W. 10th Street,  
Suite 415  
Wilmington, DE 19801

RE: RFP # HSS 14 046 Management of HIV/AIDS Community Planning Process

Dear Mr. Houle,

The Division of Public Health has completed the evaluation of proposals submitted in response to RFP# HSS 14 046 Management of HIV/AIDS Community Planning Process. Based on the outcome of the evaluation process, the Division wishes to begin contract negotiations with Delaware HIV Services, Inc. as soon as possible. Stanley Waite, Ryan White Part B & ADAP Grantee for the Division of Public Health, will be contacting you with information about the next steps. Please be advised that you may not begin service delivery until you have a signed contract and purchase order in hand.

Thank you for your interest in working with the Division of Public Health. We look forward to successful contract negotiations. If you have any questions, please contact Stanley Waite at (302) 739-1050.

Sincerely,

***Original on File***

Stanley Waite  
Ryan White Part B & ADAP Grantee