



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: December 9, 2014

HSS 14 046

MANAGEMENT OF HIV/AIDS COMMUNITY PLANNING PROCESS

FOR

DIVISION OF PUBLIC HEALTH

Date Due: January 13, 2015
11:00AM

ADDENDUM #2

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE ABOVE
MENTIONED BID.

Responses to questions discussed at the pre-bid meeting on December
9, 2014 are attached.

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Management of HIV/AIDS Community Planning Process RFP: HSS 14 046
Pre-bid Meeting Questions & Answers
December 9, 2014

Questions:

1. Are for-profit companies are eligible entities to bid for this RFP?

Answer: Yes.

2. If for-profits are indeed eligible, how should we account for our profit in the budget worksheet and summary sheets?

Answer: Please submit a budget that includes your total cost for providing this service.

3. Unfortunately, no one from our company is able to attend the December 9th pre-bid meeting. Though we see that the event is not mandatory, we want to confirm that we are interested in bidding. Will our absence cause any concerns?

Answer: No, your absence will not cause any concerns. You are still eligible to bid.

4. Does the current composition of the HIV planning body represent the state epidemic?

Answer: Delaware is a Part B state and has different requirements than Part A states and/or programs. The HIV planning body does have a diverse representation in relation to the state epidemic.

5. How was the technical assistance for the HIV planning body recommended?

Answer: HRSA 2012 site visit recommended the technical assistance for the HIV planning body.

6. Did the HIV community planning body leadership draft this RFP?

Answer: No. The Division of Public Health drafted the RFP with input from the technical assistance report for the HIV planning body.

7. How should budgets for this RFP be submitted, for the first year or all the years/

Answer: Budgets should be submitted for each of the first 3 years.