



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: October 22, 2014

HSS 14 045

EARLY INTERVENTION SPEECH LANGUAGE PATHOLOGY SERVICES FOR
SOUTHERN HEALTH SERVICES

FOR

DIVISION OF PUBLIC HEALTH

Date Due: November 17, 2014
11:00AM

ADDENDUM # 1

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE ABOVE
MENTIONED BID.

Responses to questions submitted by the due date of October 20, 2014
are attached.

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PROCUREMENT ADMINISTRATOR
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**Early Intervention Speech Language Pathology Services
for Southern Health Services
Questions & Answers
RFP: HSS 14 045**

1. **Question:** Can you please name the current incumbent providing SLP services?
Answer: Speech at the Beach, LLC
2. **Question:** Can you please state the current incumbent's hourly bill rate for SLP services?
Answer: That information will not be disclosed.
3. **Question:** Will there be a need for multiple SLP's or only one SLP?
Answer: There will be a need for one SLP.
4. **Question:** Could you please let me know the projected weekly hours of service for the SLP?
Answer: 37.5 hours per week.
5. **Question:** If the hours are on an as needed or part-time basis, can you please let me know the amount of weekly hours that the OT, PT and SLP worked during the 2013 – 2014 academic year?
Answer: The hours will be full time – 37.5 hours per week.
6. **Question:** How many SLP's do you foresee needing for the 2014 – 2015 school year?
Answer: This position does not serve school aged children. Child Development Watch South will need one full time SLP to serve children between birth and 3 years of age.
7. **Question:** Does the Department of Health and Social Services - Division of Public Health intend to award multiple vendors?
Answer: One vendor will be awarded a contract.
8. **Question:** Would the district pay for mileage travelling between facilities on the same day? If so, what will be the district IRS Standard Rate?
Answer: Child Development Watch will not pay separately for mileage. The bidder should incorporate the mileage fee into their hourly rate bid.
9. **Question:** Would you consider certified therapy assistants?
Answer: Therapy assistants will not be acceptable.

10. **Question:** What are the required documents for the therapists to start working at the Division of Public Health, Delaware Health and Social Services? For example: finger prints, state license, criminal background check, TB test or any other specific certifications.

Answer: The contractor must have a Delaware Business License and the specified insurance stated in the request for proposal.

11. **Question:** Do you provide the equipment, materials and computers/laptops to be used to provide therapy services? If so, can you please list what kind of equipment materials will be provided?

Answer: A laptop will be provided to be used during business hours. The site has internet access, instructional materials, office supplies, fax and copy machines as well as printers. Evaluation tools are also provided.