



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: November 13, 2014

HSS 14 044

EMERGENCY MEDICAL SERVICES FOR CHILDREN GRANT SUPPORT

FOR

DIVISION OF PUBLIC HEALTH

Date Due: December 11, 2014
11:00AM

ADDENDUM # 1

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART OF
THE ABOVE MENTIONED BID.

Responses to questions addressed at the pre-bid meeting on
October 30, 2014 are attached.

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RFP HSS 14 044
EMERGENCY MEDICAL SERVICES FOR CHILDREN GRANT SUPPORT
Pre-bid Meeting Questions
March 6, 2014

1. What are the number of hours of the current staff?

Answer: 2 fulltime individuals.

2. What does the staff consist of?

Answer: EMSC Coordinator and Assistant EMSC Coordinator (administrative support). The number of staff required has been removed from the RFP.

3. Are supplies/office/computer supplied by the Division of Public Health?

Answer: Yes.

4. What meetings are required of staff?

Answer: EMSC, Trauma System, Injury Prevention, Safe Kids Committees– each meets quarterly in Dover.

Preparedness meetings- varies but approximately 4 per year locally.

Required grantee meetings per current grant guidance:

1. National EMSC Program Meeting, grant years 1 and 3
2. NASEMSO Annual Meeting (Pediatric Care Council)
3. National EMSC Data Analysis Resource Center (NEDARC) Technical Assistance Workshop - annual
4. Mid-Atlantic Regional EMSC Meeting - annual

5. Is travel for these meetings to be included in the RFP budget?

Answer: Yes.

6. Are expenses for putting on the SafeKids conference such as venue etc. to be included in the RFP budget?

Answer: No.