



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: October 14, 2014

HSS 14 042

MEDICAL LEGAL PARTNERSHIP PROGRAM

FOR

DIVISION OF PUBLIC HEALTH

Date Due: November 13, 2014
11:00AM

ADDENDUM # 1

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE ABOVE
MENTIONED BID.

Responses to questions received by the due date of October 10, 2014
are attached.

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RFP HSS 14 042
MEDICAL LEGAL PARTNERSHIP PROGRAM
Questions
October 10, 2014

1. Can you please provide more specific information about the number of Home Visitor and Healthy Women Healthy Babies (“HWHB”) programs you want the MLP to serve?

Answer: It is expected that three Home Visiting programs are served, starting with one. It is expected that all HWHB programs are served.

2. Do you intend for the MLP to serve all of the Home Visitor programs and HWHB sites that currently exist throughout the State of Delaware?

- a) If yes, can you please identify how many there are and where they are located?

Answer: Here is the link to the HWHB sites; except that the Health and Wellness Centre (in Smyrna) is no longer among our providers.

<http://dethrives.com/healthy-mothers/services>

- b) If no, can you please identify which ones you propose to be served by the MLP?

Answer: Home Visiting programs in New Castle County starting with the Nurse Family Partnership program are expected to be served.

3. Could the Division provide a “ballpark” range of funding associated with the RFP? Without some idea of the range, CLASI could propose a project which is either unduly constrained in scope or which is too ambitious. Obviously, the model and budget for a \$100,000 project would be quite different than a model and budget for a \$250,000 project. Some guidance would facilitate submission of a proposal which best meets the Division’s expectations.

Answer: An estimated budget is \$300,000.

4. Can you please clarify the Department’s expectation with regard to evaluation?

- a) Will the Division be providing the MLP with the use of the Division’s evaluator or is the Division’s expectation that the partners will obtain, contract, and budget with an evaluator?

Answer: Yes, the Division will be providing the use of the Division's evaluators.

- b) If the latter, the RFP forbids use of subcontractors. How can that prohibition be reconciled with the RFP's expectation that evaluation be conducted?

Answer: Subcontracting will not be necessary as it is expected that the MLP program will work with the evaluators in place already.