



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: September 23, 2014

HSS 14 039

HIV/AIDS PREVENTION SERVICES

FOR

DIVISION OF PUBLIC HEALTH

Date Due: October 22, 2014
11:00AM

ADDENDUM # 1

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE ABOVE
MENTIONED BID.

Responses to questions received and addressed at the pre-bid meeting
on September 10, 2014 are attached.

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RFP HSS 14 039
HIV/AIDS PREVENTION SERVICES
Questions From Pre-bid Meeting on of September 10, 2014

1. Question - Page 7 of the RFP states: “It is the goal of DPH to ensure as much of the grant funds as possible go directly to community-based organizations (CBOs) who are able for providing HIV/AIDS prevention services to the most at-risk populations of Delaware and to providers of professional services that support and promote DPH funded CBO programs.”

Answer - Each CBO will have their own budget. Each line item expense must be broken out by the service(s) they want to provide. Each program/intervention should be proposed individually and have a separate budget.

2. Question - Could the scope of covered populations be expanded beyond the list in the RFP? I am asking about adding the Latino/Latina populations? A reference was made to the EPI and the fact that this population is “vulnerable” and not likely to get tested at non-Latino sites, for reasons to include the language barrier.

Answer - The Plan was developed using epidemiological data specific to Delaware, in combination with the advice of the National HIV/AIDS Strategy (NHAS), and prioritizes 6 populations most at-risk. A contractor may include any individual from any racial/ethnic group as long as they fit into the one of the 6 risk categories. According to the Epi-profile, non-Hispanics make up 91% of those living with HIV/AIDS, so it would follow that interventions would be proportionately distributed.

3. Question - Are we required (to report) the accurate and complete usage report?

Answer – The successful bidder will be required to report usage monthly. It may not using the exact format as the sample in the RFP. This will be discussed with the successful bidder during contract negotiation.

4. Question – Do you want bid documents to be included on the CD’s in both PDF and Word format?

Answer – Yes.