



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: April 23, 2014

HSS 14-022

Adult Day Services

for

Division of Services for Aging & Adults with Physical Disabilities

Date Due: June 4, 2014

By 11:00 am Local Time

ADDENDUM # 2 – Questions & Answers.

PLEASE NOTE:

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE ABOVE MENTIONED RFP.

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Procurement Administrator

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Division Contact

Adult Day Services – RFP HSS-14-022
Questions & Answers

1. Concerning section 2.1.1-2.1.2 of the Adult Day Service Specifications, can an organization apply to serve only one of the populations noted, or will the organization be required to serve both populations; i.e. Serve only Title III, but not apply to serve persons under SSBG?

A provider may choose to bid for only one funding type currently allocated to the Adult Day Service. The provider would need to just document that choice in the budget workbook. You can also document that fact in the Work Plan; however that is not a requirement.

2. How much Title III (B) funds are available to the entire State in FY15?

Approximately, \$1, 170,000.00

3. How much Title III funds are available to each County in FY15?

DSAAPD will not be breaking down the total by county, as providers should bid to the amount desired and allowed by current licensure capacity.

4. How much SSBG funds are available to the entire State in FY15?

Approximately \$194,000.00

5. How much SSBG funds are available to each County in FY15?

DSAAPD will not be breaking down the total by county, as providers should bid to the amount desired and allowed by current licensure capacity.

6. ADC Service Specifications 3.3 states that; “the unit of service for adult day services is one (1) day of service”, and 7.2.2 states that “the facility must be open for operation at a minimum of eight (8) hours per day”. What is the minimum number of hours considered for one day of service for a client?

The ADC is required (within the Service Specifications) to be open at least 8 hours a day, however the participants do not have to attend 8 hours a day. If a participant attended the program on that day it was counted as one unit, regardless of the hours they attended.

7. Should providers that have several state contracts list all of their awarded contracts?

The State requests that the bidders list all contracts that are related to this Adult Day Service.

8. On the Notification of Bidder’s, is there a particular format to report this?

No, providers can list a statement, just be sure that it is included in the RFP.

9. Is travel to and from the Adult Day facility able to be counted toward the daily hours of the program participant?

Yes, travel to and from the facility is limited to one hour each way (2 hours daily)