



*Delaware Health  
And Social Services*

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**DIVISION OF MANAGEMENT SERVICES**

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PROCUREMENT

DATE: April 22, 2014

HSS-14-020

Legal Services for the Elderly

for

Division of Services for Aging & Adults with Physical Disabilities

Date Due: June 2, 2014

By 11:00 am Local Time

ADDENDUM # 1 – Questions & Answers

**PLEASE NOTE:**

THE ATTACHED SHEETS HEREBY BECOME A PART OF THE ABOVE MENTIONED RFP.

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Kieran Mohammed  
Procurement Administrator

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Franklin Jones  
Division Contact

Legal Services for the Elderly – RFP HSS-14-020  
Questions & Answers

1. Question: How much funding is available for this program in for the 10/1/2014 – 9/30/2014 contract year?

Answer: \$177,000 will be allocated to this service for the first contract year.

2. Question: Can the state provide electronic copies of Appendix C, (Bidder's Signature Form) D, (Certification Sheet) and E, (Statement of Compliance Form)?

Answer: Yes, they will be supplied to any requesting bidder. The state will also send electronic copies of the Budget Workbook, Budget Workbook instructions, the sample Invoicing Workbook and the newly revised Contract Boilerplate (a recently revised Appendix F). All appendices referenced here are also attached to this addendum in WORD format.

3. Question: Whom should a bidder use for Bidder References?

Answer: The State does not recommend that a provider uses State employees as Bidder References (referenced in Section 4.6 of RFP)

4. Question: Will Program Reports for the service be the same as previous years?

Answer: There are some changes and a sample will be provided per Question 2 above.

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