



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: March 4th, 2014

HSS 14 002 Institutional Medicare Providership

For

Division of Services for Aging and Adults with Physical Disabilities

Date Due: March 24th 2014
 11:00AM

ADDENDUM # 1 Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART
OF THE ABOVE MENTIONED BID.

Q&A Document

Kieran Mohammed
PROCUREMENT ADMINISTRATOR
(302)255-9291

Deborah Wiggins
Director of Rehab and Human Support Svs.
(302)-223-1431

Pre-Bid Meeting

REQUEST FOR PROPOSAL # HSS - 14 - 002
Monday, February 24, 2014
Delaware Hospital for the Chronically Ill
10:00 AM

Attendance: Kieran Mohammed, Division of Management Services, Herman Holloway Campus
Deborah Wiggins, Director of Rehab, Delaware Hospital for the Chronically Ill
Nina O'Brian, Director of Nursing, Delaware Hospital for the Chronically Ill
Maria Hitchens, Stockley Center
Denise Jenkins, Hospital Administrator, Psychiatric Delaware Center
Theresa McGrath, Supply Storage & Distribution Coordinator, DPC

Vendors Kim Howard, Field Support Manager, McKesson Medimart
Paul Plifica, Corporate Account Manager, McKesson MediMart
Colleen Arrowsmith, Director of Healthcare Services, Interim Health Care

Question1. Do they have to be a Qualified Wound Care Nurse?

Answer1: Here at DHCI we have a wound care nurse and we do expect, if called upon, for the vendor's Wound Care Nurse to have to have some expertise in the area.

Question2. Want to clarify the monthly cleaning of the pumps. After they are sitting for a while the pumps get crusty build up and are tough to get off. Is this monthly cleaning something new in the contract?

Answer2: The pumps are cleaned per manufacture cleaning instructions wiped down regularly to be serviceable. The monthly cleaning will be the responsibly of the contractor. DHCI was not aware of any change in the contract. The RFP was not changed from the previous RFP. Page 11 of the RFP, f. Pumps and poles will be cleaned at least once a month. This is part of the scope of the services for the RFP.

Question3. It is stated in the RFP: All aforementioned products and/or services will be provided a no charge to any of the long term care sites. Facility approved products must be used by the selected vendor; see exhibit A. We were looking, in particular at non-Part B residents. Is that a requirement of the contract?

Answer3: The way the paragraph is written it doesn't specify which pumps and polls. The only pumps to be cleaned monthly are ones that the contractor provides.