

# Disparities Committee

**Goal 1: Increase and analyze the data available on vulnerable (underserved) populations, to include but not limited to: disabled, Hispanic and LGBT residents.**

**Objective 1A: Make existing data available and useful to the community.**

Task/Action	Responsible Party	Timeframe
Review and publish existing and new cancer data related to vulnerable (underserved) populations.	DPH	Year 1-5
Translate and interpret data so as to make useful to vulnerable (underserved) communities.	DPH	Year 2-5

**Objective 1B: Endorse and actively promote standards for reporting data, specifically those related to improving consistency and accuracy of race, ethnicity, and disability data.**

Task/Action	Responsible Party	Timeframe
Actively encourage health care providers, health systems, advocacy organizations, non-profit organizations and state agencies to adopt uniform reporting of race, ethnicity, disability, sex, and primary language data (including but not limited to support for legislation, regulations and funding to implement uniform reporting).	Disparities Committee, DCC	Year 2-5
Review United States Office of Management and Budget (US OMB) and US Department of Health and Human Services (DHHS), Office of Minority Health data standards for race, ethnicity, sex, primary language and disability.	Disparities Committee, DPH	Year 2
If agreed and applicable, implement DHHS data standards into data collected by the DCC funded programs and state agencies.	Disparities Committee, DCC, DPH	Year 3-5

**Goal 2: Endorse and actively promote cultural competency and health literacy in the delivery of healthcare.**

**Objective 2A: Improve and standardize cultural competency and health literacy.**

Task/Action	Responsible Party	Timeframe
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Define cultural competency and health literacy.	Disparities Committee	Year 2
Determine if cultural competency and health literacy training should be a requirement for renewal of professional healthcare licensure.	Disparities Committee	Year 3
Identify appropriate cultural competency and health literacy training curriculum.	Disparities Committee	Year 3-4
Actively encourage healthcare providers, health systems, advocacy organizations, non-profit organizations and state agencies to adopt policies related to required cultural competency and health literacy training for staff.	Disparities Committee, DPH	Year 4-5
<b>Objective 2B: Implement a Community Health Worker training curriculum in Delaware</b>		
<b>Task/Action</b>	<b>Responsible Party</b>	<b>Timeframe</b>
Define Community Health Worker.	Disparities Committee	Year 2
Review existing efforts in Delaware and other states related to Community Health Workers training and certification requirements.	Disparities Committee	Year 2
Develop statewide Community Health Worker training curriculum and certification process in partnership with other organizations and education institutions.	Disparities Committee, DPH	Year 3
Partner with the Department of State, Division of Professional Regulations to secure certification status and process for Community Health Workers.	Disparities Committee, DPH	Year 4
Implement statewide Community Health Worker training and certification program.	Disparities Committee, DPH	Year 5

**Objective 2C: Support the advancement of healthcare interpretation services in Delaware.**

<b>Task/Action</b>	<b>Responsible Party</b>	<b>Timeframe</b>
Review existing Healthcare and Medical Interpreter training courses available in Delaware.	Disparities Committee	Year 3
Determine the ability to routinely bring a Health Interpreter Certification testing site to Delaware.	Disparities Committee	Year 4
Explore the feasibility of creating and maintaining an online registry of certified interpreters in Delaware	Disparities Committee, DPH	Year 4
Determine the need for and the ability to establish a Registry of Interpreters for the Deaf certification testing site in Delaware.	Disparities Committee	Year 4
Encourage individuals to consider becoming certified healthcare interpreters by promoting the training and certification programs.	Disparities Committee, DPH	Year 5
Explore and recommend other ways of interpretation and translation services using technology	Disparities Committee, DPH	Year 5

**Goal 3: Compile and analyze existing data on health disparities and cancer into a report.**

**Objective 3A: Update the Disparities in Cancer Incidence and Mortality report.**

<b>Task/Action</b>	<b>Responsible Party</b>	<b>Timeframe</b>
Define and gather appropriate data.	DPH	Year 2
Develop the report.	DPH	Year 3
Publish the Disparities in Cancer Incidence and Mortality report.	DPH, DCC	Year 4

**Goal 4: Serve as a technical resource and provide information to other committees on the Consortium in the area of health disparities.**

**Objective 4A: Ensure disparities are being addressed through the work of other committees.**

Task/Action	Responsible Party	Timeframe
Attend joint meetings with other committees.	Disparities Committee	Year 1-5
As requested, review educational and promotional materials under development.	Disparities Committee	Year 1-5

# Environment Committee

## Goal 1: Reduce exposure to carcinogenic substances in our food

**Objective 1:** Educate communities on potential and known carcinogens in food.

Task/Action	Responsible Party	Timeframe
Research and compile a list of potential and known carcinogens in food.	Environment Committee, DPH	Year 2 - ongoing
Provide education to communities via presentations, website and written materials regarding known and potential carcinogens in food	DDA, DPH	Ongoing

## Goal 2: Assess and reduce exposure to carcinogenic substances in our air, soil, and water

**Objective 2A:** Conduct a statewide multi-media exposure study

Task/Action	Responsible Party	Timeframe
Develop sampling and testing protocols for pilot project	DNREC, DHSS, DCC	Year 1
Collect environmental and biologic samples	DHSS, DNREC	Year 1
Analyze and report results	DHSS, DNREC	Year 1
Conduct follow-sampling and testing	DHSS, DNREC	Year 2
Analyze and report results	DHSS, DNREC	Year 2
Take regulatory/policy action as appropriate based on results of testing	DHSS, DNREC	Year 2

**Objective 2B:** Continue campaigns related to safe disposal of pharmaceuticals

Task/Action	Responsible Party	Timeframe
Conduct statewide medication take-back days	DHSS, DNREC	Ongoing
Develop and disseminate educational materials to key stakeholders related to the importance of safe disposal of medications	DPH	Ongoing
Draft and pass legislation related to safe disposal of pharmaceuticals	DCC, DPH	Year 3

**Objective 2C:** Conduct statewide environmental testing of drinking water, soil, ground water as determined and prioritized by committee each year

Task/Action	Responsible Party	Timeframe
Develop sampling protocol	DPH	Year 3
Collect and analyze samples	DPH	Year 4
Publish report of findings, disseminate results to stakeholders and modify/conduct additional program activities based on testing results	DPH, DCC	Year 5

### Goal 3: Reduce home and workplace carcinogenic risk and exposure

**Objective 3A:** Continue activities of the Office of Occupational Health to educate and provide technical assistance to public sector employers and employees

Task/Action	Responsible Party	Timeframe
Continue implementation of HB 219 through educational and "worker right-to-know" programs	DHSS	Ongoing
Conduct voluntary assessments of and targeted technical assistance to employers and employees related to knowledge of and exposure to carcinogenic substances in the workplace	DHSS	Ongoing

**Objective 3B:** Continue Healthy Homes campaign

Task/Action	Responsible Party	Timeframe
Using the Healthy Homes campaign, educate the public about exposure to cancer-causing substances in their indoor environment and ways to reduce their risk; include information on reducing chemical exposure	DHSS	Ongoing
Program evaluation to include a targeted way of determining if efforts are facilitating individual behavior change.	DHSS	Year 3 and ongoing

**Objective 3C:** Reduce exposure to cancer-causing solvents used in dry-cleaning

Task/Action	Responsible Party	Timeframe
Research what other state legislature changes have been made to reduce PERC	DCC, DHSS, DNREC	Year 2 and ongoing
Make recommendations to General Assembly or regulatory agency to reduce PERC use more aggressively than current regulations	DCC, DHSS, DNREC	Year 3

Draft and enact regulations and/or legislation regulating the use of cancer-causing chemicals in dry-cleaning	DCC, General Assembly	Years 4 and 5
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# Tobacco Committee

**Goal 1: Initiate and support policies and programs to reduce tobacco use and exposure to secondhand smoke.**

**Objective 1a: Increase excise tax on tobacco products.**

Action	Responsible Party	Timeframe	Existing resources that can be used for action
Educate and inform legislators and decision makers on the health and economic benefits of increasing the state excise tax on tobacco.	Voluntary Health Organizations, IMPACT, DCC	Ongoing	Staff, volunteers
Educate and inform the general public on the many health and economic benefits of increasing the state excise tax on tobacco products.	Voluntary Health Organizations, IMPACT, DCC	Ongoing	Staff, volunteers
Introduce and pass legislation to increase the excise tax on tobacco products.	Voluntary Health Organizations, legislature	Ongoing	Staff, volunteers

<b>Objective 1b: Sustain and enforce Delaware's Clean Indoor Air Act (CIAA)</b>			
<b>Action</b>	<b>Responsible Party</b>	<b>Timeframe</b>	<b>Existing resources that can be used for action</b>
Monitor draft legislation for any potential changes to CIAA.	Voluntary Health Organizations, IMPACT, DCC, DHSS	Ongoing	Staff
<b>Objective 1c: Increase insurance coverage for cessation</b>			
<b>Action</b>	<b>Responsible Party</b>	<b>Timeframe</b>	<b>Existing resources that can be used for action</b>
Work with private insurance, unions and employers to cover cessation counseling and products.	Voluntary Health Organizations, IMPACT, DCC, DHSS	Ongoing	Staff, volunteers
Work with government insurance plans (such as Medicaid) to cover cessation counseling and products.	Voluntary Health Organizations, IMPACT, DCC, DHSS	Ongoing	Staff, volunteers
Work with the Delaware Health Insurance Exchange to cover cessation counseling and products.	Voluntary Health Organizations, IMPACT, DCC, DHSS	Ongoing	Staff, volunteers
<b>Objective 1d: Support National and Delaware tobacco policy initiatives</b>			
<b>Action</b>	<b>Responsible Party</b>	<b>Timeframe</b>	<b>Existing resources that can be used for action</b>
Continue to recommend funding from Delaware Health Fund for tobacco prevention activities.	DCC, IMPACT	Annually	DCC Council
Identify potential funding opportunities to support tobacco prevention efforts from private and Federal sources.	DHSS, IMPACT	Ongoing	CDC, Robert Wood Johnson Foundation, NCI

Provide tobacco plan to agencies and organizations and partner with them to achieve objectives.	DHSS, IMPACT, DCC	Ongoing	DHSS tobacco program staff, IMPACT members, DCC members
Review and update Tobacco Plan.	IMPACT, DHSS	Year 4	DHSS tobacco program staff, IMPACT members

**Objective 1e: Reduce exposure in places not currently covered by the CIAA**

Action	Responsible Party	Timeframe	Existing resources that can be used for action
Encourage individuals to develop personal policies not to allow smoking in their home or vehicle.	Voluntary Health Organizations, IMPACT, DCC, DHSS	Ongoing	DHSS tobacco program staff, DHSS contract process, volunteers
Encourage organizations exempt from the CIAA to develop policies not to allow smoking.	Voluntary Health Organizations, IMPACT, DCC, DHSS	Ongoing	Staff, volunteers
Support development of policies by agencies who are responsible for individuals under their jurisdiction.	Voluntary Health Organizations, IMPACT, DCC, DHSS	Ongoing	Staff, volunteers

**Objective 1f: Reduce exposure to secondhand smoke in outdoor areas**

Action	Responsible Party	Timeframe	Existing resources that can be used for action
Support development of policies to not allow smoking near entrances or exits to buildings.	Voluntary Health Organizations, IMPACT, DCC, DHSS	Ongoing	Staff, Volunteers
Support healthcare facilities, workplaces, agencies and municipalities to develop smoke-free grounds policies.	Voluntary Health Organizations, IMPACT, DCC, DHSS	Ongoing	Staff, Volunteers

## Goal 2: Prevent youth initiation to tobacco and nicotine products and subsequent use of tobacco.

### Objective 2a: Fund youth and young adult prevention programs

Action	Responsible Party	Timeframe	Existing resources that can be used for action
Conduct programs in communities and schools throughout the state.	DHSS Tobacco program staff, IMPACT members DOE staff	Ongoing	DHSS tobacco program staff, DOE staff, DHSS contract process, IMPACT members
Conduct programs in colleges and workplaces which target young adults.	DHSS Tobacco program staff, IMPACT members	Ongoing	DHSS tobacco program staff, DHSS contract process, IMPACT members
Enforce Delaware Tobacco Regulation 877 in schools.	DOE, IMPACT members	Ongoing	DOE staff

## Goal 3: Increase the number of Delawareans who stop using tobacco and nicotine products

### Objective 3a: Enhance available resources to help people quit use of tobacco and nicotine products

Action	Responsible Party	Timeframe	Existing resources that can be used for action
Provide qualified counseling services (QuitLine/ face-to-face).	DHSS Tobacco Program staff	Ongoing	DHSS tobacco program staff, DHSS contract process
Provide on-line information and resources.	DHSS Tobacco Program staff	Ongoing	DHSS tobacco program staff, DHSS contract process
Provide approved cessation products to program participants.	DHSS Tobacco Program staff	Ongoing	DHSS tobacco program staff, DHSS contract process

**Objective 3b: Reduce the use of tobacco and nicotine products by youth**

Action	Responsible Party	Timeframe	Existing resources that can be used for action
Provide cessation programs specific to youth and young adults.	DHSS Tobacco Program staff	Ongoing	DHSS tobacco program staff, DHSS contract process
Expand current programs to include youth.	DHSS Tobacco Program staff	Ongoing	DHSS tobacco program staff, DHSS contract process

**Goal 4: Encourage healthy lifestyles and reduce risky behaviors.**

**Objective 4a: Develop social marketing campaigns to support tobacco free living**

Action	Responsible Party	Timeframe	Existing resources that can be used for action
Increase awareness of available cessation programs and resources.	DHSS Tobacco Program staff, IMPACT members, DCC	Ongoing	DHSS tobacco program staff, DHSS contract process
Increase awareness of problems associated with secondhand smoke.	DHSS Tobacco Program staff, IMPACT members, DCC	Ongoing	DHSS tobacco program staff, DHSS contract process
Utilize “counter-marketing” to decrease the effectiveness of tobacco industry promotions and to increase knowledge on harmful effects of tobacco and nicotine use.	DHSS Tobacco Program staff, IMPACT members, DCC	Ongoing	DHSS tobacco program staff, DHSS contract process

<b>Objective 4b: Develop social marketing campaigns to healthy eating and active living</b>			
<b>Action</b>	<b>Responsible Party</b>	<b>Timeframe</b>	<b>Existing resources that can be used for action</b>
Increase awareness of healthy eating and active living programs and resources.	DHSS PANO staff, DE HEAL members, DCC	Ongoing	DHSS PANO staff, DHSS contract process, DE HEAL member organizations
Increase awareness of problems associated with obesity.	DHSS PANO staff, IMPACT members, DCC	Ongoing	DHSS PANO staff, DHSS contract process, DE HEAL member organizations
Empower individuals to make healthy choices.	DHSS PANO staff, IMPACT members, DCC	Ongoing	DHSS PANO staff, DHSS contract process, DE HEAL member organizations
<b>Objective 4c: Promote other healthy lifestyle practices</b>			
<b>Action</b>	<b>Responsible Party</b>	<b>Timeframe</b>	<b>Existing resources that can be used for action</b>
Reduce unprotected and/or excessive exposure to UV radiation (sunlight, tanning beds or sun lamps)	Voluntary Health Organizations, DHSS	Ongoing	Staff
Promote limited alcohol use and the link to cancer	Voluntary Health Organizations, DHSS	Ongoing	Staff, DHSS program staff
Reduce stress and promote the link to cancer.	Voluntary Health Organizations, DHSS	Ongoing	Staff, DHSS program staff
Provide information on policies and emerging issues to key stakeholders and community leaders.	Voluntary Health Organizations, IMPACT, DE HEAL, DCC	Ongoing	Staff, volunteers

**Goal 5: Implement a statewide plan to address physical activity, nutrition and obesity prevention.**

**Objective 5a: Implement and sustain a comprehensive physical activity and nutrition program in DPH similar to the tobacco prevention model.**

Action	Responsible Party	Timeframe	Existing resources that can be used for action
Advocate for funding increases from the DCC.	DCC	Ongoing	DCC, CDC, various state plans
Identify and apply for potential funding opportunities to support physical activity, nutrition and obesity prevention from private and Federal sources.	DHSS, voluntary organizations, state agencies	Ongoing	CDC, Robert Wood Johnson, NCI
Support the DE HEAL (Delaware Coalition for Healthy Eating and Active Living) plan.	DHSS, voluntary organizations, state agencies	Ongoing	

**Objective 5b: Increase regular and sustained physical activity for people of all ages.**

Action	Responsible Party	Timeframe	Existing resources that can be used for action
Support policies and plans to include physical activity when designing and refurbishing communities.	Voluntary Health Organizations, DE HEAL, DCC	Ongoing	Staff, volunteers
Support school policies to promote regular physical activity and healthy nutrition.	DOE, Voluntary Health Organizations, DCC	Ongoing	Staff, volunteers

Work with employers, healthcare providers and insurers to promote the benefits of active living.	Voluntary Health Organizations, DE HEAL, DCC	Ongoing	Staff, volunteers
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<b>Objective 5c: Promote healthy eating habits and proper nutrition.</b>			
<b>Action</b>	<b>Responsible Party</b>	<b>Timeframe</b>	<b>Existing resources that can be used for action</b>
Work with employers, healthcare providers and insurers to promote the benefits of healthy eating.	Voluntary Health Organizations, DHSS,	Ongoing	DHSS program staff, DHSS contract process, staff
Encourage restaurants to make nutrition information on their foods available to the public	Voluntary Health Organizations, DHSS, DCC	Ongoing	Staff, DCC members
Support policies and plans to include healthy eating when designing and refurbishing communities.	Voluntary Health Organizations, DE HEAL, DCC	Ongoing	Staff, volunteers

## **Data Committee**

<b>Goal 1: Ensure utilization of Delaware Cancer Registry (DCR) data for public health and surveillance research; e.g., time to treat, factors affecting Delaware's incidence and mortality trends, HPV-related cancers.</b>		
<b>Objective 1A: Make existing data available and useful to the research community.</b>		
<b>Task/Action</b>	<b>Responsible Party</b>	<b>Timeframe</b>
Produce annual report on 'Cancer Incidence and Mortality in Delaware' (I&M Report)	DPH	Years 1-5
Review results of I&M Report to generate ideas for research using DCR data.	DPH, Data Committee	Years 1-5

Keep apprised of recent cancer-related literature.	DPH, Data Committee	Years 1-5
Prepare one-page summaries of relevant information by cancer site category.	DPH, Data Committee	Years 3-4
Publicize availability of DCR data for research purposes as well as DPH approval process.	Delaware Cancer Registry, Data Committee	Years 3-5

**Objective 1B: Develop ideas for using Registry data for research that will improve outcomes of individuals diagnosed with cancer.**

Task/Action	Responsible Party	Timeframe
Review results of I&M Report to generate ideas for research using DCR data.	DPH, Data Committee, Disparities Committee	Years 2-5
Identify data sources for potential studies; i.e. epidemiologic, clinical or informational purposes.	DPH, Data Committee	Years 2-5
Submit manuscripts (at least one per year) for publication in peer-reviewed journals.	DPH	Years 4-5

**Goal 2: Implement a statewide all-payer claims database in Delaware that includes standardized collection of race and ethnicity data.**

**Objective 2A: Support efforts of the APCD committee.**

Task/Action	Responsible Party	Timeframe
Linkage of databases, types of analyses, rules and regulations on data release.	Dr. Spellman's involvement on the APCD committee.	
Develop and publish an annual report using Delaware APCD data.	APCD Committee, DPH, Data Committee	Years 4-5

**Objective 2B: Promote standardized collection of race and ethnicity data.**

Task/Action	Responsible Party	Timeframe
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Actively encourage health care providers, health systems, advocacy organizations, non-profit organizations and state agencies to adopt uniform reporting of race and ethnicity.	Data Committee, Disparities Committee, DE Cancer Consortium	Years 1-5
Identify data sources for linkage to improve race, ethnicity and other data items.	DPH, Data Committee	Years 1-5
Identify opportunities for federal funding and/or technical assistance to support implementation of new requirements.	DPH	Years 1-5

**Goal 3: Review data, create reports needed to demonstrate evidence of program progress and provide evaluation support to improve programs.**

**Objective 3A: Identify current data, reports and evaluation mechanisms for DCC-recommended programs and projects.**

<b>Task/Action</b>	<b>Responsible Party</b>	<b>Timeframe</b>
Attend meetings of other committees.	Data Committee	Years 1-5
As requested, review reports and educational materials under development by committees.	Data Committee	Years 1-5

**Objective 3B: Update the report on Disparities in Cancer Incidence and Mortality in Delaware.**

<b>Task/Action</b>	<b>Responsible Party</b>	<b>Timeframe</b>
Define scope and identify data sources for Disparities Report.	DPH, Data Committee, Disparities Committee	Year 2
Develop report on <b>Disparities in Cancer Incidence and Mortality in Delaware.</b>	DPH, Data Committee	Year 3
Release and publicize the report.	DPH, Data Committee, Disparities Committee	Year 4



# Communication and Public Education Committee

Goal I: Maintain and provide oversight for the Delaware Cancer Education Summit.		
Objective IA: Implement a project plan that results in an annual education summit for health care providers and other community partners that educates attendees about cancer care best practices.		
Task/Action	Responsible Party	Timeframe
Develop project plan for annual education summit	Communication & Public Education Committee	Year One - Ongoing
Identify volunteers to serve on the planning Committee for the annual education summit.	Communication & Public Education Committee	Year One - Ongoing
Identify funding sources and fiduciary agent to support the annual education summit.	Communication & Public Education Committee	Year One - Ongoing
Goal II: Education the public about ways to lower their cancer risks.		
Objective IIA: Promote public education relating to cancer and promote healthy lifestyles and lifestyle choices.		
Task/Action	Responsible Party	Timeframe
Establish partnerships with DPH representatives, the department of education, universities, health care providers, faith based organizations, and nonprofits groups to support and facilitate dissemination of evidenced based cancer prevention, treatment and testing education and messaging	Communication and Public Education Committee, DCC Subcommittee Partners, DPH	Year One - Ongoing
Implement, evaluate and revise the Delaware Census Tract Education Plan. The plan should include linkages to treatment, healthcare homes and other health activities to reduce service gaps.	DPH	Year One - Ongoing
Develop, implement, revise and evaluate evidence based cancer health promotion and prevention messages.	Communication & Public Education Committee	Year One - Ongoing

Develop, implement, evaluate and revise a project plan to review, provide feedback and assist in the dissemination of cancer prevention and screening messages to the public.	Partnership	Years Two-Four
Expand partnership with the Department of Education and school districts to increase promotion of disease prevention, personal wellness choices, physical activity, and health education at the state, district and school levels.	Communication & Public Education Committee	Years Two-Four
<b>Goal III: Engage Delaware employers to promote existing cancer prevention, screening and treatment programs.</b>		
Objective IIIA: Develop an employer and employee cancer control educational campaign.		
Action Step	Task/Action	Responsible Party
Conduct a statewide cancer needs assessment that identifies gaps in knowledge and/or services among employers and those who are self-insured.	Communication & Public Education Committee	Year One - Ongoing
Provide educational materials to employers to distribute to employees that includes the link to the DCC website (the link contains existing sources of cancer information, research and other relevant cancer information) that results in increased hits on the website.	Communication & Public Education Committee	Year One - Ongoing
Create a method for employers and employees to provide feedback regarding their needs for cancer education and resources on the DCC website.	Communication & Public Education Committee	Year Two - Ongoing
Develop a project plan to meet needs identified in the needs assessment in Action Step IIIA1.	Communication & Public Education Committee	Year Three - Four
Create an information and resource distribution plan to meet the needs identified in the needs assessment in Action Step IIIA1.	Communication & Public Education Committee	Year Three - Four
Objective IIIB: Partner with Delaware Employers, the insurance industry, health care professionals and employees to develop a wellness plan for employees.		

Task/Action	Responsible Party	Time Frame
Develop a cancer screening and employee wellness template/plan that can be distributed to employers throughout the state of Delaware. (The template/plan will aid the employers to promote wellness programs, screening and risk reduction programs.)	Communication & Public Education Committee	Year Four
Form a subcommittee that includes members from the insurance industry, health professionals, employers and employees that identifies the barriers to wellness and cancer screenings.	Communication & Public Education Committee	Year Three - Four
Create a recognition system for employers that hold wellness programs for employees. (This system should include excellence standards that encourage companies to utilize employee wellness programs.)	Communication & Public Education Committee	Year Four

## Quality Cancer Care/Quality of Life Committee

<b>Goal I: Establish best practices for the transition of care from cancer centers or oncologists to primary care providers.</b>		
<b>Objective IA: Create a partnership that includes but is not limited to; cancer care centers, hospitals, rehabilitation medicine, and physicians including oncologists and primary care, nurse practitioners, physician assistances, nurses, patients, family members and other health care providers. (The partnership mission will be to develop, implement, evaluate and revise transition of care practices.)</b>		
Task/Action	Responsible Party	Time Frame
Identify members for partnership.	DCRAC, DCC Quality Committee	Year Two
Conduct focus groups that result in the identification of information needed to enhance transition of care.	Partnership	Year Three
Develop a pilot transition of care project plan.	Partnership	Year Three
Implement the pilot transition of care project plan at one location.	Partnership	Year Three
Monitor and revise project plan for transition of care resulting in Best Practices for Transition of Care.	Partnership	Year Three - Four
Create education and promotion plan for Best Practices for Transition of Care that result in	Partnership	Year Four

increased use of the practices throughout the state.		
<b>Goal II: Provide and support education efforts for health care professionals in survivorship, palliative and end-of-life care.</b>		
<b>Objective IIA: Develop and implement educational opportunities for health care professionals to learn about the best practices in survivorship, palliative, and end-of-life care.</b>		
<b>Task/Action</b>	<b>Responsible Party</b>	<b>Time Frame</b>
Form a committee that will carry out a project plan that results in an educational opportunity for health care professionals to learn about best practices in survivorship, palliative and end-of-life care.	DCRAC, DCC Quality Committee	Year Two
a project plan that results in an educational opportunity for health care professionals to learn about best practices in survivorship, palliative and end-of-life care.	Committee	Year Two-Three
Identify funding sources to implement the project plan for survivorship, palliative and end-Of-life care education session.	Committee	Year Two
Revise the project plan as needed for future implementation	Committee	Year Three
<b>Goal III: Ensure availability of accurate, complete data to allow effective surveillance of cancer incidence, care delivery and treatment.</b>		
<b>Objective IIIA: Improve timeliness/completeness of reporting of cancer case data, through technological improvements resulting in increased reporting by non-hospital sources. (This is a DCRAC goal)</b>		
<b>Task/Action</b>	<b>Responsible Party</b>	<b>Time Frame</b>
Reevaluate technological needs of the Delaware Central Cancer Registry	DCRAC	Year Two - Ongoing
Form a technology project plan to implement evaluation results	DCRAC	Year Two - Ongoing
Implement the technology project plan.	Delaware Central Cancer Registry	Year Two - Ongoing
<b>Objective IIIB: Improve data quality.</b>		
<b>Task/Action</b>	<b>Responsible Party</b>	<b>Time Frame</b>
Create a standard operating procedure to capture first course of treatment data to enable evaluation of quality of cancer treatment.	DCRAC	Year Two-Three
Monitor completeness of DCRs first course of treatment data through chart review studies and other methods.	Delaware Central Cancer Registry	Year Two-Three

**Objective IIIC: Provide support to hospital cancer registries/cancer registrars and other reporting facilities in Delaware.**

Task/Action	Responsible Party	Time Frame
Create an annual evaluation tool for hospital cancer registries/cancer registrars and other reporting facilities in Delaware to provide feedback on the types of support they are in need of.	Delaware Central Cancer Registry	Year Two-Three
Develop and implement a support plan for hospital cancer registries/cancer registrars and other reporting facilities in Delaware.	Delaware Central Cancer Registry	Year Two-Three
Create a marketing and promotion plan to educate hospital cancer registries/cancer registrars and other reporting facilities in Delaware about the support plan.	Delaware Central Cancer Registry	Year Two-Three

**Objective IIID: Increase the use of data to answer research questions.**

Task/Action	Responsible Party	Time Frame
Publish data access guidelines/P&P to assure consistent response to data requests.	Delaware Central Cancer Registry	Year Three
Provide help to data users.	Delaware Central Cancer Registry	Year Three - Ongoing
Publicize availability of data to inform researchers, academic institutions, and other stakeholders.	Delaware Central Cancer Registry	Year Two

**Objective IIIE: Revise occupation/residency data collection and reporting procedures resulting in compliance with the Delaware Cancer Control Act.**

Task/Action	Responsible Party	Time Frame
Create committee to review Delaware Cancer Control Act and Occupation/Residency Data Collection resulting in suggested revisions for data collection and reporting.	Delaware Central Cancer Registry	Year Two
Create a project plan to implement the revised data collection and reporting procedures.	Delaware Central Cancer Registry	Year Three

**Objective IIIF: Engage stakeholders in communication with the Delaware Cancer Registry.**

Task/Action	Responsible Party	Time Frame
Conduct focus groups that result in the identification of information needed to enhance communication between the Delaware Cancer Registry and stakeholders.	Delaware Central Cancer Registry	Year Two
Create and implement a communications plan or the Delaware Cancer Registry and stakeholders.	Delaware Central Cancer Registry	Year Three
Revise and monitor communications plan as needed based on evaluation of the communications plan.	Delaware Central Cancer Registry	Year Four - Ongoing
<b>Goal IV: Support data collection useful for improving the quality of cancer care in Delaware.</b>		
<b>Objective IVA: Support use of the Commission on Cancer Rapid Quality Reporting System by each Commission on Cancer certified hospital in Delaware.</b>		
Task/Action	Responsible Party	Time Frame
Create a recommendation statement to cancer committee chairs.	DCRAC	Year Two
<b>Objective IVB: Support use of the American Society of Clinical Oncology Quality Oncology Practice Initiative by each group oncology practice in Delaware.</b>		
Task/Action	Responsible Party	Time Frame
Create and implement an informal assessment.	DCRAC	Year Two

## Early Detection and Prevention Committee

### Goal 1: Continue the Cancer Screening Nurse Navigator program to promote colorectal, prostate, breast and cervical cancer screening

**Objective 1A:** Achieve an 85% colorectal cancer screening rate among Delawareans 50 and older.

Task/Action	Responsible Party	Timeframe
Restructure Cancer Screening Nurse Navigator programs	General Assembly	Year 1 & ongoing
Maintain current and establish new relationships with primary care providers and surgeons to increase screening of Medicare patients	Navigators	Year 1 & ongoing
Maintain relationships with state service centers and federally qualified health centers to increase screening referrals	Navigators	Year 1 & ongoing
Increase the number of screening performed in underserved communities	Navigators	Year 1 & ongoing

**Objective 1B:** Achieve a 50% increase in the number of men 50-75 (or life expectancy of 10 years) and high-risk men starting at age 40 reporting that they have discussed prostate cancer screening with a healthcare provider.

Task/Action	Responsible Party	Timeframe
Determine baseline number of men 50-75 (or life expectancy of 10 years) and high-risk men starting at age 40 reporting that they have discussed prostate cancer screening with a healthcare provider.	DPH	Year 1
Increase dissemination of DCC Prostate Cancer Screening recommendations to healthcare providers	DPH	Year 1 & ongoing
Re-evaluate data received regarding men 50-75 (or life expectancy of 10 years) and high-risk men starting at age 40 reporting that they have discussed prostate cancer screening with a healthcare provider.	DPH	Year 2 & ongoing

**Objective 1C:** Inform and educate health care providers and general public on available resources.

Task/Action	Responsible Party	Timeframe
Promote campaign to public and businesses focusing on available resources	DPH	Year 1 & ongoing
Provide updates to health care professionals through letters and personal outreach	DPH and Navigators	Year 1 & ongoing

### Goal 2: Reimburse colorectal, prostate, breast and cervical cancer screening for Delawareans who meet age and income eligibility guidelines.

**Objective 2A:** Continue annual allocation for colorectal, prostate, cervical and breast cancer screening for men and women ineligible for federal funded screening.

Task/Action	Responsible Party	Timeframe
Reimburse providers through the Screening for Life program for services for cancer screening for men and women	DPH	Year 1 & ongoing

<b>Objective 2B:</b> Add continued surveillance as a Screening for Life covered service for clients served through the Delaware Cancer Treatment Program		
Task/Action	Responsible Party	Timeframe
Determine acceptable surveillance procedures for coverage	DCC	Year 1
Allocate annual allotment of SFL funding to cover surveillance procedures for patients diagnosed with cancer who have income between 251% and 650% of the Federal Poverty Level	General Assembly	Year 2
Revise allocation based on actual costs and projections	General Assembly	Annually

**Goal 3: Provide HPV vaccine to girls, young women, boys and young men ages 9-26**

**Objective 3A: Conduct targeted media campaign aimed at parents of children 9-18 and young men and young women 19-26 to educate about the benefits of the HPV vaccination.**

Task/Action	Responsible Party	Timeframe
Use outlets such as television, radio, and print media to educate and inform parents, young men and young women	DPH	Year 1 & ongoing

**Objective 3B:** Support Delaware's Immunization Program infrastructure

Task/Action	Responsible Party	Timeframe
Provide funding to the program for purchase of HPV vaccine for young men and women.	General Assembly	Year 1 & ongoing
Monitor and track distribution and usage of vaccine	DPH	Year 1 & ongoing

**Objective 3C:** Fund HPV vaccine for Screening for Life (SFL) eligible men and women 19 through 26 years old.

Task/Action	Responsible Party	Timeframe
Reimburse participating providers at Medicaid rates for delivery of HPV vaccine to SFL-enrolled men and women 19-26 years old.	General Assembly, DPH, SFL	Year 1 & ongoing

**Goal 4: Provide Mobile Cancer Screening services to include mobile mammography services and linkage to cervical cancer screening services in target areas**

**Objective 4A: Provide breast cancer screening services to rarely/never screened women**

Task/Action	Responsible Party	Timeframe
Evaluate screening, incidence and mortality data to target women for breast cancer screening in areas of low screening; high incidence and high mortality areas.	DPH and mobile cancer screening van contractor	Year 1 & ongoing
Monitor and track number of women screened on the mammography van who are from	DPH and mobile cancer screening	Year 1 & ongoing

target areas	van contractor	
<b>Objective 4B:</b> Link women receiving mammograms on the mobile cancer screening van with cervical cancer screening services		
Task/Action	Responsible Party	Timeframe
Provide information and assistance with obtaining cervical cancer screenings	Mobile cancer screening van contractor	Year 1 & ongoing
Monitor and track number of women screened on the mammography van who also obtain cervical cancer screening	DPH and mobile cancer screening van contractor	Year 1 & ongoing

**Goal 5:**  
Identify barriers to obtaining cancer screening and develop programs/services to assist in eliminating barriers to screen at-risk populations and underserved communities.



**Objective 5A: Review available data related to barriers to obtaining cancer screening**

Task/Action	Responsible Party	Timeframe
Outline barriers and potential ways to overcome barriers, such as health literacy, access, etc.	DPH and ED&P Committee	Year 1
Identify funding to support programs and services that would assist in eliminating barriers	DCC	Year 2
Provide education and outreach to general public regarding programs and services available that assist with removing barriers to screening	DPH	Year 3

**Goal 6:**  
Study incorporating lung cancer screening into clinical practice in Delaware.



**Objective 6A: Review available data related to lung cancer screening**

Task/Action	Responsible Party	Timeframe
Determine if lung cancer screening should be incorporated into clinical practice	ED&P Committee and DCC	Year 1
Determine if lung cancer screening should be added as a service offered through Screening for Life	ED&P Committee and DCC	Year 2
If determined that lung cancer screening should be added to Screening for Life services, identify funding to reimburse providers for service	General Assembly	Year 3

**Goal 7:**

## Analyze Data in cancer screening databases



### Objective 7A: Review available data

Task/Action	Responsible Party	Timeframe
Review data elements available in both the Screening for Life database and the Cancer Screening Nurse Navigator Database	ED&P Committee	Year 1
Expand and modify current databases used to track screening activity in the SFL program and the Cancer Screening Nurse Navigator (CSNN) Program	DPH and ED&P Committee	Year 2
Evaluate screening data in both the SFL program and the CSNN program	DPH	Year 3
Develop reports illustrating the effectiveness of both programs	DPH	Year 4