



*Delaware Health  
And Social Services*

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**DIVISION OF MANAGEMENT SERVICES**

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PROCUREMENT

DATE: March 19, 2013

HSS 13 006

DEVELOPMENTAL ASSESSMENTS FOR CHOPIN CLINIC

FOR

DIVISION OF PUBLIC HEALTH

Date Due: April 19, 2013  
11:30AM

ADDENDUM # 1

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART  
OF THE ABOVE MENTIONED BID.

Responses to questions addressed at the pre-bid meeting on  
March 13, 2013 are attached.

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Questions from Potential Bidders  
For Pre-Bid Meeting March 13, 2013  
RFP # HSS 13-006  
Developmental Assessments for the Chopin Clinic

1. On Page 4: under the right to terminate...it indicates "...15 day notice in the event that the State determines that State or Federal funds are no longer available...". On Page 49 under Source of Contract Funding, it is blank. **Question: Does this contract have Federal funding (federal flow-through dollars), in part or in whole?**

**Answer: This contract is state funded.**

2. Page 23: **Question: Are Indirect costs (F&A) capped at 12%?** Based on experience on prior State grant submissions, page 23 is an example and not necessarily reflective of maximum F&A charges. Please clarify.

**Answer: This is a Request for Proposal (RFP). A contract will result from this RFP not a grant. Page 23 is a budget format that we are requesting bidders to submit their proposal budget in accordance with. Yes, the indirect costs will be capped at 12% in the resulting contract.**

3. Will I be able to find out who the other bidders are?

**Answer: Yes, this information will be available on the state website <http://bids.delawrae.gov> by the day after the bid opening.**

4. Will I be able to see the questions and answers from other bidders?

**Answer: All questions will be posted to the state RFP website <http://bids.delaware.gov>. They will not be identified by bidder, however.**

5. How long will the process take?

**Answer: Questions and answers are normally posted on or within a day or two of the date published in the RFP.**

6. When is the deadline for submission of proposals for this RFP?

**Answer: Proposals are due on April 19, 2013 by 11:30am.**

7. Will the services provided under this RFP change?

**Answer: The services being asked for in this RFP are the same as currently being provided.**