



*Delaware Health  
And Social Services*

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**DIVISION OF MANAGEMENT SERVICES**

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PROCUREMENT

DATE: December 31st, 202

HSS 12 052

CHILD SUPPORT NEW HIRE INFORMATION PROCESSING

FOR

DIVISION OF CHILD SUPPORT ENFORCEMENT

Date Due: January 11, 2013  
11:00AM

ADDENDUM # 3

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART  
OF THE ABOVE MENTIONED BID. Revised Evaluation

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## A. Proposal Evaluation Criteria

The vendor will be selected through open competition and based on the review of proposals submitted in response to this request for proposals. A technical review panel will review all proposals utilizing the following criteria. A maximum of 100 points is possible.

<b>Category</b>	<b>Weight</b>
Meets mandatory RFP provisions Pass/Fail	
• CD's properly submitted	
• Forms properly submitted	
1. Qualifications of vendor	
25	
a) Administrative Oversight	
b) Past experience in successfully developing/managing State New Hire Directories	
c) New Hire database project plan details	
d) Available resources	
2. Methodology Proposed	
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a) Service proposed fits need as expressed in RFP	
b) Proposed project plan follows a logical sequence	
c) Adequacy of project plan and timeline schedules	
d) Automates the Division's existing manual process for managing the SDNH.	
3. Responses to Scope of Services, Section II, 1-7.	
20	
4. The degree to which the bidder demonstrates the	
15	
ability to develop and implement an automated system for collecting, storing, extracting, and reporting new hire information.	

5. Evaluation of the proposed costs as they relate to  
15  
the proposed service delivery.
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100

**Total:**

Upon selection of a vendor, a **Division of Child Support Enforcement** representative will enter into negotiations with the bidder to establish a contract.