



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: December 31st 2012

HSS 12 052

CHILD SUPPORT NEW HIRE INFORMATION PROCESSING

FOR

DIVISION OF CHILD SUPPORT ENFORCEMENT

Date Due: January 11, 2013
11:00AM

ADDENDUM # 1

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART
OF THE ABOVE MENTIONED BID. DECSS
MANDATORY DATA ELEMENTS

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20110602_BATCH_LOC_INCOMING_W4NEWHIRE_30

Field Name	Position	Length	Type		Description
			C-Char D-Date N-Number	Format / Default Value	
DCSE-W4-RECORD					Input W4 record from the state new hire
W4-HEADER-RECORD					
DCSE-RECTYPE	1-1	1	C		'1' – W4 header record
DCSE-W4-DT	2-9	8	D	CCYYMMDD	Header record date
DCSE-REC-COUNT	10-18	9	N		Record count
DCSE-FILLER	19-384	366	C		Spaces
W4-DETAIL-RECORD					
DCSE-RECTYPE	1-1	1	C		'2' – W4 record
DCSE-LAST-NAME	2-16	15	C		New hire last name
DCSE-FIRST-NAME	17-31	15	C		New hire first name
DCSE-MID-INITIAL	32-32	1	C		New hire mid initial
DCSE-ADDR-LINE1	33-62	30	C		New hire address line 1
DCSE-ADDR-LINE2	63-92	30	C		New hire address line 2
DCSE-ADDR-CITY	93-107	15	C		New hire address city
DCSE-ADDR-STATE	108-109	2	C		New hire address state
DCSE-ADDR-ZIP5	110-114	5	N		New hire address zip5
DCSE-ADDR-ZIP4	115-118	4	C		New hire address zip4
DCSE-SSN	119-127	9	N		New hire social security number
DCSE-DATEHIRE	128-135	8	D	CCYYMMDD	Date of hiring
DCSE-LEFTEMP	136-136	1	C		Left temporary employment indicator
DCSE-DOB	137-144	8	D	CCYYMMDD	Date of birth
DCSE-SEX	145-145	1	C		New hire sex
DCSE-EMPSTWRK	146-147	2	C		New hire state of work
DCSE-EMPNAME	147-177	30	C		Employer name
DCSE-EMPADDR1	178-207	30	C		Employer address line1
DCSE-EMPADDR1	208-237	30	C		Employer address line2
DCSE-EMPCITY	238-252	15	C		Employer address city
DCSE-EMPSTATE	253-254	2	C		Employer address state
DCSE-EMPZIP5	255-259	5	N		Employer address zip 1
DCSE-EMPZIP4	260-263	4	C		Employer address zip 2
DCSE-EIN	264-272	9	N		Employer identification number
DCSE-FEDTXCRD	273-273	1	C		
DCSE-VERIFY	274-274	1	C		
DCSE-BATCHID	275-283	9	N		DCSE provided batch id
FILLER	284-300	17	C		Spaces
DCSE-EMPLOYEE-CNTRYCD	301-302	2	C		Employee country code
DCSE-EMPLOYEE-CNTRYNM	303-327	25	C		Employee country name
DCSE-EMPLOYEE-	328-342	15	C		Employee country zip code

Field Name	Position	Length	Type	Format / Default Value	Description
			C-Char D-Date N-Number		
CNTRYZP					
DCSE-EMPLOYER- CNTRYCD	343-344	2	C		Employer country code
DCSE-EMPLOYER- CNTRYNM	345-369	25	C		Employer country name
DCSE-EMPLOYER- CNTRYZP	370-384	15	C		Employer country zip code