



**DELAWARE HEALTH  
AND SOCIAL SERVICES**

Division of  
Social Services

OFFICE OF THE DIRECTOR

August 22, 2012

Delaware Institute for Excellence in Early Childhood  
Department of Human Development and Family Services  
University of Delaware  
111 Alision West  
Newark, DE. 19716

Dear Dr. Buell,

I am pleased to inform you that based on the evaluation process for proposals submitted in response to RFP HSS-12-024; the Division of Social Services (DSS) would like to begin negotiations with the University of Delaware.

At this time, DSS is asking the University of Delaware to submit the best and final offer for the services outlined in your proposal in the form of a revised itemized budget and pricing list. In addition, if changes to the budget will affect services you outlined in your proposal, please submit an amended Proposed Methodology and Work Plan. DSS is asking that you submit your best and final offer by Wednesday September 5, 2012, 4:30 PM, to:

Barbara McCaffery  
Delaware Health and Social Services  
Herman M. Holloway Sr. Campus, Lewis Bldg.  
1901 North DuPont Highway  
New Castle, Delaware 19720

DSS thanks you for your submission and looks forward to working with you through the negotiation process. If you have questions, please contact Barbara McCaffery at 255-9611.

Sincerely yours,

Elaine Archangelo  
Director, Delaware Division of Social Services