

HSS-12-011 SPF-SIG PRE-BID MEETING

QUESTIONS & ANSWERS

1. **Q:** Is the state requiring one or two budgets in the proposal?

A: Operating budgets will be submitted in accordance with the federal grant year. The budget dates are as follows; May 15, 2012 – June 30, 2012 and July 1, 2012 – June 30, 2013. The funding for the twelve month period shall not exceed \$200,000.00.

2. **Q:** When is the anticipated actual implementation?

A: You must have an approved strategic plan prior to implementation. Your proposal must include a scope based on an approved strategic plan. The strategic plan is due within the first 2 months. Please see PG.46 of the RFP for the guidelines of the development of a strategic plan.

3. **Q:** If the strategic plan is approved by July 1, 2012 will implementation be able to begin?

A: Yes, if the strategic plan is fully approved by the SPF-SIG management team.

4. **Q:** What happens after the two year period; is the funding gone?

A: Grantees will have to submit a sustainability plan to be considered for any services after the first year to see if funding is available.

5. **Q:** How are proposals to be delivered?

A: Proposal can be either hand carried or delivered via US mail or overnight delivery. The responsibility for meeting the submission deadline rests with the proposer, not the carrier. Proposals must be submitted in accordance with this RFP.

6. **Q:** Is there a list of other agencies providing these services?

A: Yes, the list can be found on the <http://contracts.delaware.gov> website.

7. **Q:** Can collaborations be established with those agencies that are or have received funding previously?

A: Collaborations can be established with agencies currently being funded, if the activities are relevant to the proposed contractor's response to the application. We will not provide funding for activities, projects and/or personnel that are already receiving SPF SIG funds.